

**VILLAGE OF ELM GROVE
ADMINISTRATIVE AND PERSONNEL COMMITTEE
December 13, 2016**

Present: Chairperson Michalski, President Palmer, and Trustees Haas.

Also Present: Village Manager David De Angelis, Finance Director Monica Hughes and Tom Harrigan.

1. Call to Order

Chairman Michalski brought the meeting to order at 7:32 a.m.

2. Minutes

President Palmer and Trustee Haas moved and seconded to approve the November 14, 2016 minutes. Motion carried.

3. Closed Session

By roll call vote at 7:35 a.m. the Committee went into closed session as permitted under Wisconsin §19.85(1)(c) to consider employment, compensation data or performance evaluation data of any public employee over which the governmental body has jurisdiction and exercises responsibility more specifically negotiation of contract with police union and wages and benefits of non-represented and represented employees. Motion carried by roll call vote.

4. Move back into open session

The Committee went back into open session at 7:55a.m.

5. Review and act on changes to Health Reimbursement Arrangement (HRA)

Monica Hughes presented an amendment to the HRA which would be effective January 1, 2017 in conjunction with the village's new health plan. President Palmer and Trustee Haas moved and seconded to approve the amendment as presented. Motion carried.

7. Adjourn

Trustees Haas and President Palmer moved and seconded to adjourn at 7:57 a.m. Motion carried.

Respectfully submitted,

Monica Hughes, Finance Director