

**VILLAGE OF ELM GROVE  
ADMINISTRATIVE AND PERSONNEL COMMITTEE  
August 14, 2017**

Present: Chairperson Michalski, President Palmer, and Trustees Haas. Trustees Domaszek and Kressin excused.  
Also Present: Village Manager David De Angelis, Village Clerk Mary S. Stredni, and Finance Director Monica Hughes.

**1. Call to Order**

Chairman Michalski brought the meeting to order at 7:42 a.m.

**2. Minutes**

Trustee Haas and President Palmer moved and seconded to approve the March 13, 2017 minutes. Motion carried.

**3. Police Chief request**

Chief Gage reviewed his request to create a second detective position. Requesting a second detective due to increase of complex cases which require increased time. Also planning in anticipation of upcoming retirements. A police officer will be promoted to detective. Trustee Haas and President Palmer moved and seconded to recommend approval to Village Board of Trustees. Motion carried.

**4. Review and discuss Section 14 of Personnel Manual regarding EMT training.**

De Angelis reviewed the requested change regarding compensation of dispatchers when EMT training is scheduled during their regular working hours. Currently, they are required to take vacation or other leave as another dispatcher must be scheduled to take their shift. Consensus to change language so that a dispatcher is not required to take vacation or other leave in order to attend training. Staff will make changes and bring back to committee.

**5. Review and act on possible amendment to ordinances regarding Boards, Committees, and Commissions term limits**

Trustee Haas noted his concern regarding the loss of those with special expertise if limits are set. The loss of institutional knowledge was also discussed. De Angelis reported that he checked with the League of Wisconsin Municipalities and there are no municipalities in the state that set term limits. Consensus to drop item.

**6. Other business**

Chairperson Michalski requested an increase in per call pay for firefighters of at least \$5.00 per call; from \$25.00 to \$30.00 for 2018. With approximately 137 calls this year that would equate to approximately \$7,000 per year. President Palmer requested that staff look at other municipalities to compare per call payments.

**7. Adjourn**

President Palmer and Trustee Haas moved and seconded to adjourn at 8:25 a.m. Motion carried.

Respectfully submitted,

Mary S Stredni, Village Clerk