

VILLAGE OF ELM GROVE RECREATION DEPARTMENT

Director's Note:

I would like to welcome you to the 2012 Winter/Spring Activities Guide. Look to the Elm Grove Recreation Department for opportunities to stay active and busy this winter.

If you need a gift idea this holiday season, think about donating an aluminum picnic table for the park as part of our donation program. Donors will be recognized on a plaque at the Village Hall and there is an option to engrave the table. See page 6 for more information.

Make sure to check out our new programs, such as children's art classes, Cardio Dance and Kickboxing, and Clutter Coach for Kitchens and Pantries. We also have a **NEW** dance program; be sure to check that out on pages 15 & 16.

Should you have any questions/comments on the programs, or any ideas for new recreational activities, please contact me at (262) 782-6700 or loliveri@elmgrovewi.org.

Lauren Oliveri
Village of Elm Grove
Recreation Director



RECREATION DEPARTMENT

Lauren Oliveri, Recreation Director
(262) 782-6700 or loliveri@elmgrovewi.org

Village of Elm Grove Recreation Committee

- Chairman Patty Kujawa
- Trustee Jack Nelson
- Trustee John Meser
- Susan Baumann-Brefka
- Dick Hinchcliffe
- Carolyn Sullivan
- John Allen
- Paul Schmidt

OUR MISSION

The Village of Elm Grove Recreation Department is committed to improving the quality of life for all residents of Elm Grove.

This is accomplished by providing high quality parks and open spaces, facilities, programs and special events.

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DETAILS YOU SHOULD KNOW BEFORE YOU ENROLL!

WHAT DO THESE SYMBOLS MEAN?



First Time offered, give it a try!



A cooperative program agreement at another local recreation dept. or agency.



Popular program -
Fills fast, register early!

PROGRAM LOCATIONS

- Elm Grove Village Hall, 13600 Juneau Blvd.
- Hickory Grove Center, 2600 S. Sunny Slope Rd.
- Longfellow Middle School, 7600 W. North Ave.
- New Berlin Community Center, 14750 W. Cleveland Ave.
- Wauwatosa West High School, 11400 W. Center St.
- Wauwatosa East High School, 7500 Milwaukee Ave.

General Information

ELIGIBILITY FOR PROGRAMS

All Village of Elm Grove recreation programs are open to residents and non-residents. The Village of Elm Grove Recreation Department reserves the right to limit the number of non-residents in any program. For registration purposes, a **RESIDENT** is anyone who lives within the boundaries of the Village of Elm Grove or pays property taxes to the Village of Elm Grove and the Elmbrook School District. A **NON-RESIDENT** is anyone who does not reside within the boundaries of the Village of Elm Grove and does not pay property taxes to the Village of Elm Grove **AND** the Elmbrook School District. Non-resident participants contribute an additional fee or surcharge to offset their non-tax status for programs.

FEES

Program fees and charges are assessed in order to help defray the cost of program operation. Non-resident fees are 1.5 times those of residents. **FEES MUST BE PAID AT THE TIME OF REGISTRATION.** Cash, checks, and credit cards are accepted for all classes and reservations.

REFUND POLICY

The Recreation Department Cancels the Program:

Persons registered for a program which is cancelled by the Recreation Department shall receive a full refund of fees or a credit for a future program, whichever the registrant prefers.

Participant Cancellation: If participants cancel their registration prior to the start of a program, they shall receive a refund less a \$5.00 service charge for each transaction, or a fee credit to a future program, whichever the registrant prefers.

NO REFUNDS OR CREDITS WILL BE ISSUED ONCE THE CLASS HAS STARTED. THERE IS NO PRO-RATING OF CLASS FEES.

CANCELLATION OF PROGRAMS

Programs may be cancelled for inclement weather or under extreme circumstances. When possible, cancellation information may be obtained by calling the Recreation Department at (262) 782-6700. If inclement weather causes cancellation of a class, an effort will be made to schedule a makeup time if possible, except where noted in individual programs.

ACCESSIBILITY

If anyone needs special accommodations for participation in programs due to a disability, contact the Recreation Director at (262) 782-6700. Please give as much notice as possible to make your experience a pleasant one.

WAITING LISTS

If the class you wish to register for is full, you may place your name on our waiting list. Every effort will be made to accommodate those on the waiting lists. Should an opening occur, we will contact people in the order they were placed on the list. If numbers warrant it, another class may be added.

PROGRAM LEADERSHIP

Qualified, competent leadership is the key to any successful program. The Elm Grove Recreation Department will attempt to employ such leaders in all of its programs. Our current instructors welcome the opportunity to discuss participant progress with parents. If you would like your child's instructor to contact you, or if you feel you are qualified to lead, instruct, or officiate a specific program, please contact the Recreation Department.

INSURANCE

The Village of Elm Grove does not provide hospital, medical, dental, or accident insurance coverage for people participating in recreational programs or activities. Program participants are strongly encouraged to obtain their own insurance coverage prior to the start of any program or activity. Absence of personal health insurance coverage does not make the Elm Grove Recreation Department responsible for payment of a participant's medical coverage. All participants in department sponsored activities must provide their own insurance and assume risk for all injuries. The Elm Grove Recreation Department will not be liable for personal liabilities or accidents.

SAY CHEESE!

For program promotion purposes, we will be photographing several of the activities and their participants. The photos have the potential to appear in future brochures and promotions. If you do not wish to have your photo taken, please notify the Recreation Department in advance.



OOPS!

Occasionally there may be errors in the days, times, registration requirements, or fees noted in the brochure. If so, the Recreation Department will do everything possible to correct the situation promptly. Thank you for your patience and understanding should these situations arise.