

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES
Tuesday, December 3, 2003, 5:00 PM, Parkview Room**

1. Roll Call

Present: Mr. Baesemann, Ms. Dunn, Mr. Liechty (delayed), Mr. Sayas, Mr. Sobczak,
Mr. Valentin

Excused Absence: Mr. Campbell, Mr. Oliveri, Mr. Francois (arrived after meeting ended)

Also Present: Applicants, Ms. Freedy, Mr. Mikolajewski

2A. Ogden Realty – 13500 Watertown Plank Road – Temporary Sign

Mr. Mikolajewski presented a temporary Hunger Task Force sign proposed to be located in the window of the Ogden Realty office. The sign will be displayed during the month of December 2003.

Mr. Sobczak motioned to approve the sign, noting the provisions of Code of Ordinance Section 7-1 & 7-4. Ms. Dunn seconded. Motion carried 4-0.

2B. Robert Heinrich – 910 Elm Grove Road – Signs

Mr. Heinrich presented a sign proposal for the six tenants located on the east side of the 910 Building. The signs are consistent with a uniform sign format approved by the Building Board on a previous occasion. Each of the six signs will utilize the same gold and black font on a white background with a gold and black border. The signs will be lit from dusk to dawn from a recessed fixture above the signs.

Ms. Dunn motioned to approve the sign proposal, noting the provisions of Code of Ordinance Section 7-1 & 7-4. Mr. Sobczak seconded. Motion carried 4-0.

2C. Rita Esselman – 1520 Blueridge – Alteration

Ms. Esselman presented the Board with a proposal to install four white, casement, Marvin windows on the front façade of the home. The new windows maintain a similar architectural characteristic as other windows on that façade of the structure.

Mr. Sobczak motioned to approve the windows, noting the provisions of Code of Ordinance Section 7-1 & 7-4. Mr. Sayas seconded. Motion carried 4-0.

3. Approval of minutes from November 18, 2003

Mr. Liechty arrives.

Mr. Sayas motioned to approve the minutes as submitted. Mr. Valentin seconded. Motion carried 5-0.

4A. Kindo Health Center Sign

Mr. Mikolajewski presented the Board with the final version of the Kindo Health Center sign. The sign meets all of the requirements approved by the Building Board at their November 18th meeting. There were no additional comments.

4B. Discuss Joint Legislative Committee meeting held on November 19th

Mr. Mikolajewski updated the Board about the results of the meeting held between the Building Board, Legislative Committee, Plan Commission, and Board of Trustees on November 19th. The purpose of the meeting was to discuss problems with Section 7-1, 7-4, and 335-88 language and potential options for improving the Code.

Mr. Mikolajewski indicated that the meeting was very productive and the Legislative Committee directed Mr. de la Mora to draft some possible alternative language given the comments at the meeting. Mr. Mikolajewski will forward this language to the Board for their review and comment after it has been drafted.

5. Adjournment

Mr. Sayas motioned for adjournment. Ms. Dunn seconded. Motion carried 5-0. Meeting adjourned 5:11 PM.

Respectfully Submitted,

Matthew B. Mikolajewski
Assistant Planner