



ADMINISTRATIVE AND PERSONNEL COMMITTEE AGENDA  
January 21, 2026 \* 2:30 PM \* Park View Room  
13600 Juneau Boulevard, Elm Grove, WI 53122

1. **Call Meeting to Order**
2. **Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More Specifically, Review the Police Department Union Contract, Represented and Non-Represented Employee Wage Increase, and Conduct the Annual Performance Review of the Police Chief**

3. **Review and Act on Meeting Minutes dated December 4, 2025**

*Documents:*

[2025-12-04 AP DRAFT Minutes.pdf](#)

4. **Discussion and Possible Action on the Creation of a Part-Time Dispatcher Position with a Staffing Limit of Two (2) Employees**

*Documents:*

[Chief Hennen Memo.pdf](#)

[Part-Time Dispatcher Job Description \(DRAFT\).pdf](#)

5. **Discussion and Possible Action on Firefighter Compensation: Implementation of a \$30 Training Incentive and Increase to Unassigned Shift Pay.**

*Documents:*

[Fire Chief Naylor - Memo.pdf](#)

6. **Closed Session - May convene into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More Specifically to discuss:**

- A. Review the Police Department Union Contract
- B. Review the Represented & Non-Represented Employee Wage Increase
- C. Conduct the Annual Performance Review of the Police Chief

**7. Motion to Reconvene into Open Session**

**8. Discussion and Possible Action Regarding Items Discussed in Closed Session**

- A. Police Department Union Contract
- B. Represented & Non-Represented Employee Wage Increase
- C. Annual Performance Review of the Police Chief

**9. Other Business**

**10. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.