

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

FIRE & EMS FUTURES STUDY COMMITTEE

Wednesday, February 1, 2023 * 5:00 PM * Park View Room

AGENDA

1. Roll Call
2. Approval of Minutes

Documents:

fire-ems study 102622md.pdf
fire-ems study 110922md.pdf
fire-ems study 120722md.pdf

3. Evaluation of the existing and future operations of the Elm Grove Fire & EMS Departments, with possible recommendation to the Board of Trustees

Documents:

methods of fire and ems..docx.pdf
2022 fire call summary.pdf
annual report_2022 s.pdf

4. Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

**VILLAGE OF ELM GROVE
FIRE AND EMS STUDY COMMITTEE
October 26th, 2022 * 5:00pm**

Present: Chairperson John Schindler, Trustees Michalski, David Irwin, Wes Parkin, Richard Edwards.

Also Present: President Palmer, Village Manager David De Angelis, Fire Chief David Kastenholz, EMS Director, Jon Robinson and Sue Robinson, and other audience members.

1. Call to Order

Chairman Schindler brought the meeting to order at 5 p.m.

2. Approval of Minutes October 12, 2022. Mr. Parkin moved and Mr. Edwards seconded, motion passed unanimously.

3. Evaluation of the existing and future operations of the Elm Grove Fire & EMS Departments, with possible recommendation to the Board of Trustees.

The committee reviewed the document Fire & EMS findings making some modifications to the document. Next meeting was scheduled for October 26th. The committee then discussed recruitment and ways to deal with getting information out. There was discussion on doing some information boards on electionday to bring awareness and hopefully find some new people. Mr. Edwards indicated he would put something together for the boards and would be happy to be there in the afternoon/early evening to help answer questions.

4. Other Business

None

5. Adjourn

Mr. Michalski moved and Mr. Parkin seconded to adjourn at 5:59 pm.

Respectfully submitted,

David De Angelis
Village Manager

**VILLAGE OF ELM GROVE
FIRE AND EMS STUDY COMMITTEE
November 9th, 2022 * 5:00pm**

Present: Chairperson John Schindler, Trustees Michalski, David Irwin, Wes Parkin.

Also Present: President Palmer, Village Manager David De Angelis, Fire Chief David Kastenholz, EMS Director, Jon Robinson and Sue Robinson, and other audience members.

Absent: Mr. Edwards

1. Call to Order

Chairman Schindler brought the meeting to order at 5:03 p.m.

2. Approval of Minutes None.

3. Evaluation of the existing and future operations of the Elm Grove Fire & EMS Departments, with possible recommendation to the Board of Trustees.

The Committee discussed the outreach efforts from the outreach at the election and determined while it was very positive. There may be some additional local interest and possibly a new member coming forward but it did highlight the lack the understanding by the general public on our services. The Committee asked to have better displays put forward for the future.

There was also discussion regarding contacting both New Berlin and Butler in regards to their possible interest in doing a consolidated model. There was discussion on the efforts of the western lakes area model and the challenges they are currently facing with staffing and funding. Mr. De Angelis informed the committee he and Mr. Palmer would be meeting with Brookfield the following week.

There was then discussion on the various models and what possible transition planning would need to take place as well as possible timing.

4. Other Business

None

5. Adjourn

Mr. Irwin moved and Mr. Parkin seconded to adjourn at 5:51 pm.

Respectfully submitted,

David De Angelis
Village Manager

**VILLAGE OF ELM GROVE
FIRE AND EMS STUDY COMMITTEE
December 7th, 2022 * 5:00pm**

Present: Chairperson John Schindler, Trustees Michalski, David Irwin, Wes Parkin,.

Also Present: President Palmer, Village Manager David De Angelis, Fire Chief David Kastenholz, EMS Director, Jon Robinson and Sue Robinson via zoom, and other audience members.

Absent: Mr. Edwards

1. Call to Order

Chairman Schindler brought the meeting to order at 5 p.m.

2. Approval of Minutes None

3. Evaluation of the existing and future operations of the Elm Grove Fire & EMS Departments, with possible recommendation to the Board of Trustees.

Mr. Schindler showed the committee the new posters for recruitment and asked Mr. De Angelis to thank Ms. Thompson our dispatcher who did an excellent job on the new layouts and design.

Mr. De Angelis then updated the committee on the meeting with the City of Brookfield and indicated their interest in providing service through a contract model versus doing a consolidation between departments or a new entity. The committee discussed the process and what the long and short term goals should be regarding starting with Brookfield providing perhaps EMS services first and then looking at fire. The committee then discussed how they should proceed now that the short term goal regarding staffing is hopefully being addressed with the new pay program.

Trustee Schindler introduced an outline for discussion moving forward identifying the different service models and what needs to be evaluated for each. After discussion the outline was finalized (see Attached).

4. Other Business

None

5. Adjourn

Mr. Parkin moved and Mr. Irwin seconded to adjourn at 6:29 pm.

Respectfully submitted,

David De Angelis
Village Manager

Methods of Fire and EMS Service Delivery

1. **Volunteer/Paid on Call-Current model**
2. **Volunteer/Paid on Call Part-time shifts (EMS)**
 - a. **Survey members for interest**
 - b. **Budget and Financing**
 - c. **Leadership positions**
 - d. **Determine staffing**
 - e. **Additional sleeping quarters if needed**
3. **Full Time Department**
 - a. **Finance and Budgeting**
 - b. **Building adjustments**
 - c. **Recruiting**
 - d. **Staffing levels of 6 -7**
 - e. **Department Management structure**
 - f. **Service level**
4. **Fulltime/Part time department**
 - a. **Financing and Budgeting**
 - b. **Building Adjustments**
 - c. **Recruiting**
 - d. **Staffing full time/Part time mix**
 - e. **Management Structure**
 - f. **Service level**
5. **Contract with City of Brookfield**
 - a. **What level of staffing**
 - b. **What price**
 - c. **What service and where stationed**
 - d. **Term of service**
 - e. **Dispatch**
 - f. **Change in ordinances**
6. **Fire District (New independent agency)**
 - a. **Who participates**
 - b. **Governance**
 - c. **Technical board**
 - d. **Capital equipment allocation**
 - e. **Staffing model**
 - f. **Financial model**
 - g. **Separate Fire Commission**
 - h. **Ordinance changes**
7. **Contract with outside private service**

Elm Grove Fire Department 2022 Fire Call Summary

“Ordinary people doing
extraordinary things”

140 Calls

- 49 False Alarms
- 23 Mutual Aid Requests
- 16 Motor Vehicle Crashes
- 14 Electrical Incidents
- 11 Natural Gas Incidents
- 7 CO Incidents
- 7 Smell of Smoke
- 4 Vehicle Fires
- 3 Structure Fires
- 2 Outside Fires
- 1 Elevator Entrapment
- 1 Water problem
- 1 Fire in a Piece of Machinery
- 1 Child Playing With a Cellphone

Alarm Times of Occurrence

- 49 Daytime Alarms (35%)
 - 7:00 am-3:30 pm (Monday-Friday)
- 91 Week Night Alarms/ Week End Alarms (65%)
 - 3:30 pm-7:00 am (Monday-Friday)
 - 7:00 am Saturday through 7:00 am Monday

2022 compared to 2021

- 2022 Total Calls: 140
- 2021 Total Calls: 159
 - A difference of 19 calls (12% decrease)
- 2022 False Alarms: 49
- 2021 False Alarms: 39
 - A difference of 10 False Alarms (26% increase)
- 2022 Mutual Aid Responses: 23
- 2021 Mutual Aid Responses: 35
 - A differences of 12 Mutual Aid Responses (34% decrease)

Mutual Aid Responses

- City of Brookfield- 13
- City of New Berlin- 4
- Town of Brookfield- 3
- Village of Waukesha- 1
- Village of Big Bend- 1
- Town of Lisbon- 1

Calls by Month

- January- 6
- February- 7
- March- 9
- April- 9
- May- 10
- June- 15
- July- 14
- August- 12
- September- 8
- October- 18
- November- 18
- December- 14

Average Turnout by Month

- January- 15
- February- 12
- March- 13
- April- 13
- May- 13
- June- 12
- July- 12
- August- 11
- September- 10
- October- 11
- November- 11
- December- 12

5 year Comparison- Average Turnout

- 2022- 12 (for the 3 structure fires we averaged 21 members)
 - 2021- 11
 - 2020- 12
 - 2019- 12
 - 2018- 12
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- Our goal is to have a minimum of 14 people for all calls

2022 Staffing Changes

- Three members left the department:
 - 1 joined the North Shore Fire Department
 - 1 joined the City of Milwaukee Fire Department
 - 1 moved out of state
- Two members joined the department:
 - 1 nighttime member
 - 1 daytime member (Elm Grove DPW)

Department Demographics (12/31/2022)

- 30 - Nighttime members
- 9 - Daytime members (2 of the 9 also cover nighttime shifts)
- Total membership - 39
- Average years of service - 15.42
- Average age of members - 47