

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

RECREATION COMMITTEE

February 19th, 2020 \* 5:00 PM \* Park View Room  
AGENDA

**1. Call meeting to order**

**2. Review and Approve Meeting Minutes Dated- January 15th, 2020**

*Documents:*

[RC011520md.pdf](#)

**3. 2020 Winterfest Report**

*Documents:*

[2020 Winterfest Report.pdf](#)

**4. Summer Planning Update**

**5. 4th of July Planning Update**

**6. Saint Mary's Visitation Donation Request**

*Documents:*

[Saint Mary Visitation Donation Request Memo.pdf](#)  
[Policy - Donations.pdf](#)

**7. Elm Grove Woman's Club Donation Request**

*Documents:*

[Policy - Donations.pdf](#)  
[Elm Grove Womans Club Donation Request Memo.pdf](#)

**8. Other Business**

**9. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

**NOTICE:** It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

## RECREATION COMMITTEE

### MEETING MINUTES

January 15<sup>th</sup>, 2020 5:00 P.M., Park View Room

1.) Call meeting to order

Trustee and Chairperson Kim Irwin called the meeting to order at 5:00pm.

Present: Trustee and Chairperson Kim Irwin, Trustee Katy Cornell, Dr. Susan Retzack, Mr. Wes Parkin, Ms. Allison Kelly, Mr. Ryan Black

Absent: Trustee Tom Michalski, Mr. Joe Coffey

Also Present: Mr. David De Angelis Village Manager, Mr. Jerod Mikkelsen, Recreation Director

Dr. Sue Retzack was excused from meeting at 5:50pm

2.) Approval of minutes dated December 19<sup>th</sup>, 2019 meeting

Dr. Retzack made a motion to approve meeting minutes dated December 19<sup>th</sup>, 2019 and Trustee Cornell seconded the motion. Motion passed 6-0.

3.) Review and Approve 2020 4<sup>th</sup> of July Policy

Mr. De Angelis presented his memo and the proposed policy to the committee. Mr. De Angelis and Mr. Mikkelsen believe and stated that the 4<sup>th</sup> of July event should be controlled and organized by the Recreation Committee, and the Recreation Director, along with continued support from civic organizations. The Recreation Committee asked for comment from Elm Grove Resident and past 4<sup>th</sup> of July Chairperson, Mrs. Mary Inden, who presented the history of the 4<sup>th</sup> of July event in Elm Grove and expressed her concern with Mr. Mikkelsen's ability to organize the event with the Splash Pad opening and other summer activities. Mr. De Angelis stated that most of the planning for the 4<sup>th</sup> of July event occurs during the winter months, which is traditionally a summer planning time for the Recreation Department. Dr. Retzack agreed with Mrs. Inden and was concerned with how the Recreation Department would handle organizing details of the event. After further discussion, Mr. Parkin motioned to approve the 2020 4<sup>th</sup> of July policy as written and recommend to the Board of Trustees, Mrs. Kelly seconded the motion. Motion passed 5-1 with Dr. Retzack opposing.

4.) Review and Approve 2020 Pool Admission and Pool Rental Fees

Mr. Mikkelsen presented to the committee his proposed prices for pool admission and pool rental fees for the 2020 summer season. The Recreation Committee thanked Mr. Mikkelsen for the information and thought the new prices were appropriate considering the addition of the Splash Pad. Dr. Retzack suggested a senior rate for patrons of the pool.

Dr. Retzack was excused from meeting at 5:50pm

After discussion, Mr. Black motioned to approve the 2020 pool admission and pool rental fees with the addition of the amended senior rate (see attached), Mrs. Kelly seconded the motion. Motion passed 5-0.

5.) Winter Update

Mr. Mikkelsen gave the Recreation Committee an update on the February 1<sup>st</sup> Winterfest event that will be hosted in the Village Park. He expressed gratitude to Mathnasium for sponsoring the hot chocolate bar and winter crafts during the event. Mr. Mikkelsen stated that the Mooka'am Martial Arts signup has begun and will be starting on February 4<sup>th</sup>.

6.) Other Business

No other business was reported.

7.) Adjourn

Mr. Parkin made a motion for approval to adjourn and Mr. Black seconded the motion. The motioned carried 5-0, meeting concluded at 5:58pm

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT

## 2020 Elm Grove Pool Fees

- Daily Admission
  - Resident: \$6
  - Non-Resident: \$9
  - Senior (65+) Resident: \$4
  - Senior (65+) Non-Resident: \$6
  - Children under 2: Free
  
- Seasonal Pool Pass
  - Individual Resident Pool Pass: \$70
  - Individual Non-Resident Pool Pass: \$105
  - Senior (65+) Resident Individual Pool Pass: \$60
  - Senior (65+) Non-Resident Individual Pool Pass: \$90
  - Resident Family Pool Pass: \$260
  - Non-Resident Family Pool Pass: \$390
  
- Pool Party Rate (Access to Splash Pad Included)
  - Resident Pool Party Rate: \$350
  - Non-Resident Pool Party Rate: \$525
  
- Daily Splash Pad Admission (After Pool Season)
  - Resident Splash Pad Rate: \$3
  - Non-Resident Splash Pad Rate: \$4.50
  - Children under 2: Free

## 2020 Winterfest Report

February 10<sup>th</sup>, 2020

Good morning,

On Saturday, February 1<sup>st</sup> we hosted our 4<sup>th</sup> annual Winterfest at the Village Hall and Elm Grove Park. We had approximately 60-80 patrons participate throughout the day. Below are highlights from the event:

- The weather during the event was 30-35 degrees.
- Due to warmer weather the week of the event the, Recreation Department decided to cancel the ice fishing derby due to unsafe ice conditions.
- Mathnasium was one of our sponsors for the event. They brought two staff members to help coordinate winter crafts. They also provided a hot chocolate bar for the event.
- Valarie Braun, our instructor for our new Taekwondo program, was present and promoting her classes that will start on February 4<sup>th</sup> in the Community Room at Village Hall on Tuesdays and Thursdays from 5pm-5:45pm.
- The movie *Frozen* was shown at 3pm and had approximately 20-25 participants.
- The Candy Cane Hunt took place at 2pm and had approximately 20-30 participants.
- The Frosty Medallion Hunt took place after the Candy Cane Hunt and had approximately 30-40 participants.
- A new part of the event was our “Snap a Selfie” where participants that snapped a selfie at Winterfest, and tagged the Elm Grove Recreation Department, were put into a drawing. The picture with the most likes on Facebook would win four Milwaukee Admirals Tickets.
- Outside were two bonfires for patrons to enjoy.
- The candle light hike was cancelled due to the tea light candles not lighting because of the cold weather. In place of the candle light hike, we continued the two bonfires and had treats and hot chocolate outside.
- Prizes were donated by the Green Bay Packers, Milwaukee Wave, and Milwaukee Admirals.

The Recreation Department would like to thank the Department of Public Works for helping set up Winterfest as well as providing wood and Christmas trees for the bonfires. We would also like to thank everyone that participated in the event and we hope to make it even better next year!

Sincerely,

Jerod Mikkelsen  
Recreation Director

# MEMO



**TO: Recreation Committee**

**FROM: Jerod Mikkelsen**

**DATE: 2-19-2020**

**RE: Saint Mary's Visitation Donation Request**

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The Saint Mary's Visitation Acquisition Committee is requesting a donation of pool party that will use the Splash Pad. This Pool Party will be auctioned off during their silent auction on March 28<sup>th</sup>. Time frame requested of the party would be August/September. Pool will be closed on August 16<sup>th</sup> and splash pad will be open until Labor Day during limited hours. Party would take place late morning.

Donation Value: \$290

# VILLAGE OF ELM GROVE RECREATION DEPARTMENT

## VILLAGE OF ELM GROVE RECREATION COMMITTEE POLICY STATEMENT REGARDING DONATIONS FROM THE RECREATION DEPARTMENT

The following policy statement shall apply to the donations distributed by the Recreation Department.

The Recreation Department will not donate any item with an associated loss in department revenue. Donations with no associated cost will be distributed to the community or civic organizations when requested.

Appeals for donations of monetary value may be made to the Recreation committee. All appeals must be in writing and submitting at least fourteen days prior to the Recreation Committee meeting. All requests for donations will be reviewed on a case-by-case basis. Any prior approvals shall not constitute a precedent for future appeals

This policy shall be in effect for a period of ten (10) years and shall only be amended with consent by the Recreation Committee.



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# MEMO



**TO: Recreation Committee**

**FROM: Jerod Mikkelsen**

**DATE: 2-19-2020**

**RE: Elm Grove Women's Club Donation Request**

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The Elm Grove Woman's Club is requesting a donation of 8 family pool passes for the 2020 Summer Season for their upcoming fundraiser. This fundraiser will be held on February 29<sup>th</sup>, 2020

Donation Value: \$2,080