

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE
March 18th, 2020 * 5:00 PM * Park View Room
AGENDA

1. Call meeting to order

2. Review and Approve Meeting Minutes February 19th, 2020

Documents:

[RC021920m.pdf](#)

3. Review and Approve Recreation Department Donation Policy

Documents:

[Policy - Donations-FINAL 03.13.2020.pdf](#)

4. Review and Approve Summer 2020 Wages

Documents:

[2020 Employee Wages-RC03182020.png](#)

5. Concession Stand Subcommittee Report

6. Summer Planning Update

7. 4th of July Planning Update

8. Other Business

9. Adjourn

requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

February 19th, 2020 5:00 P.M., Park View Room

1.) Call meeting to order

Trustee Tom Michalski called the meeting to order at 5:00pm.

Present: Trustee Tom Michalski, Trustee Katy Cornell, Dr. Susan Retzack, Mr. Wes Parkin, Ms. Allison Kelly, Mr. Ryan Black and Mr. Joe Coffey

Absent: Trustee and Chairperson Kim Irwin

Also Present: Mr. Jerod Mikkelsen, Recreation Director

2.) Approval of minutes dated January 15th, 2020 meeting

Dr. Retzack made a motion to approve meeting minutes dated January 15th, 2020 and Mr. Parkin seconded the motion. Motion passed 7-0.

3.) 2020 Winterfest Report

Mr. Mikkelsen presented the committee his 2020 Winterfest Report. He stated that the event went very well and had great participation from the community. He reported 60-80 participants throughout the day event.

Mr. Mikkelsen is planning to have the event next year.

4.) Summer Planning Update

Mr. Mikkelsen presented to the committee his planning updates for the 2020 summer season. He stated that the Recreation Department is fully staffed and have additional staff compared to years past. He reported that there will be 37 full time and part time staff for the summer. Mr. Mikkelsen stated that the new Civic Rec registration software implementation is going extremely well and is expected to be live and ready for the public before the May 2nd Summer Registration date. Mr. Mikkelsen also stated that all movies are scheduled for this summer and will be taking place on Fridays instead of Mondays. There will be 6 movies total which include a Dive- In movie night as well as a Elm Grove Fire Department Appreciation and Education night.

5.) 4th of July Planning Updates

Mr. Mikkelsen presented to the committee updates on the Village of Elm Grove 4th of July event planning. He stated that the 4th of July committee met on Monday February 17th and decided to keep the day's schedule the same as years past. After evaluations of this year's event the 4th of July committee will meet and discuss the schedule for the 2021 4th of July. Mr. Mikkelsen informed the committee that all fireworks have been scheduled and selected for the 4th, all food trucks have been secured, beer truck will be available again this year as well as a portable water truck. The water truck will be used to promote reusable water bottles and every person that signs up for the Fun Run will receive a 4th of July Water bottle and these water bottles will be sold as well at the event.

6.) Saint Mary's Visitation Donation Request

Mr. Mikkelsen presented the Saint Mary's Visitation donation request. After discussion the committee asked Mr. Mikkelsen to revise the Village's donation policy. Mr. Coffey motioned to deny the Saint Mary's Visitation Donation Request per the Village's policy. Dr. Retzack seconded the motion and the motioned passed 5-2.

7.) Elm Grove Woman's Club Donation Request

Mr. Mikkelsen presented the Elm Grove Woman's Club donation request. Mr. Coffey motioned to deny the Elm Grove Woman's Club Donation Request per the Village's policy. Mrs. Kelly seconded the motion and the motioned passed 7-0.

8.) Other Business

Mr. Mikkelsen stated that he will be presenting his increase of wage amount for the returning summer staff and the raises for the grounds crew, front desk, camp counselor, and tennis instructor positions. Mr. Mikkelsen also stated that he will be presenting the Junior Guilds request for a suicide prevention bench in the park.

9.) Adjourn

Dr. Retzack motioned to adjourn meeting and Mr. Parking seconded the motion. Motion passed 7-0. Meeting adjourned at 5:45pm.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT

2020 Elm Grove Pool Fees

- Daily Admission
 - Resident: \$6
 - Non-Resident: \$9
 - Senior (65+) Resident: \$4
 - Senior (65+) Non-Resident: \$6
 - Children under 2: Free
- Seasonal Pool Pass
 - Individual Resident Pool Pass: \$70
 - Individual Non-Resident Pool Pass: \$105
 - Senior (65+) Resident Individual Pool Pass: \$60
 - Senior (65+) Non-Resident Individual Pool Pass: \$90
 - Resident Family Pool Pass: \$260
 - Non-Resident Family Pool Pass: \$390
- Pool Party Rate (Access to Splash Pad Included)
 - Resident Pool Party Rate: \$350
 - Non-Resident Pool Party Rate: \$525
- Daily Splash Pad Admission (After Pool Season)
 - Resident Splash Pad Rate: \$3
 - Non-Resident Splash Pad Rate: \$4.50
 - Children under 2: Free

VILLAGE OF ELM GROVE RECREATION DEPARTMENT

VILLAGE OF ELM GROVE RECREATION COMMITTEE POLICY STATEMENT REGARDING DONATIONS FROM THE RECREATION DEPARTMENT

The following policy statement shall apply to the donations distributed by the Recreation Department.

~~The Recreation Department will not donate any item with an associated loss in department revenue. Donations with no associated cost will be distributed to the community or civic organizations when requested.~~

All requests for donations will be reviewed on a case-by-case basis by the Recreation Committee. Any prior approvals shall not constitute a precedent for future appeals. Appeals for donations of monetary value may be made to the Recreation committee. All appeals must be in writing and ~~submitting and submitted to the Recreation Director at least fourteen days by March 1st prior to the Recreation Committee meeting.~~ **Any donation request after March 1st will not be reviewed.**

Any organization requesting a donation of a pool party may be required to pay for the Village's cost incurred for the given event. The Village cost will be determined by Village Staff to include staff costs and any other associated expense. All donation requests will be reviewed by the Recreation Committee

At the end of each fiscal year the Recreation Department will report to the Recreation Committee the monetary value of the Recreation Department's donated items for that year.

This policy shall be in effect for a period of ten (10) years and shall only be amended with consent by the Recreation Committee.

