

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE

May 18, 2023 * 5:30 PM * Park View Room

AGENDA

1. Call meeting to order
2. Review and act on meeting minutes dated March 20, 2023
Documents:

[RC032023dm.pdf](#)
3. Recreation Manager Update
4. Summer Staff Update
5. Discussion and possible action on a potential change of Recreation Committee meeting dates and times
6. Summer Program Update
7. Summer Events Update
8. Basketball Court Resurfacing
9. Other Business
10. Adjourn

requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

March 20, 2023 6:00 P.M., Reinders Room

Present: Trustee and Chairperson Katy Cornell, Dr. Susan Retzack, Mr. Ryan Black, Trustee Kristina Sayas, Ms. Allison Kelly

Absent: Village President Neil Palmer, Mr. Wes Parkin, Ms. Stacy Barry-Coffey

Also Present: Mr. Dave De Angelis, Village Manager; Ms. Katherine Gehl, Assistant Manager/Zoning & Planning Administrator

1.) Call meeting to order

Trustee & Chairperson Cornell called the meeting to order at 6:05 P.M.

2.) Review and act on minutes dated February 20, 2023

Ms. Kelly motioned to approve the minutes dated February 20, 2023 as presented. Ms. Sayas seconded. Motion approved 5-0.

3.) Recreation Manager Update

Mr. De Angelis stated that staff have an interview scheduled for tomorrow with a Recreation Manager candidate and are working to reschedule an interview from the prior Friday that the applicant was not able to attend.

4.) Summer Staff Update

Ms. Gehl updated the Recreation Committee on the current status of summer employment. The Recreation Department just hired a lifeguard but is still in search of 4 camp counselors, 3 pool desk attendants, and 12 lifeguards. Staff will be interviewing 2 candidates for camp counselor and 2 candidates for desk attendants in the coming weeks.

The Recreation Committee suggested that the Village do additional posts on Facebook and Instagram to let people know we are hiring. The Committee also stated that a page should be dedicated to job postings in the upcoming Summer Recreation Guide. A one-page flyer should also be created that can be disbursed to local organizations.

5.) Discussion and possible action on summer program and facility rental fees and recreation policies

Ms. Gehl explained the proposal before the Committee. It was apparent while creating the Summer Recreation Guide that many program fees and facility rental fees had not reviewed in many years. Staff has proposed a small percentage increase in village staff-run recreation programs fees and an adjustment of non-resident facility rental fees and aquatic activity fees to 2 times that of the resident rate.

Mr. Black asked if the Committee should consider doing an increase in fees across the board.

Ms. Kelly asked when fees were last updated. Mr. De Angelis believes they were last updated in 2019.

Ms. Sayas stated that the Committee should be cognizant of the possibility of the pool being closed due to staff shortage and thought the membership fees shouldn't be increased.

Mr. Black proposed increasing day passes by \$1.00 and then increasing non-resident rates to 2x the resident rate. Mr. Black asked if other facility rentals should be reviewed.

Mr. De Angelis noted the current pavilion rental fees could be adjusted to eliminate the increase in rental fee based on group size and instead just have one fee.

Dr. Retzack stated that she was in support of the proposed increases.

Mr. Black suggested adjusting the pavilion rental fee to \$175.00 for residents and \$350.00 for non-residents, eliminating the differentiation based on group size but limiting the total group size to 150.

Ms. Cornell proposed increasing the gazebo rental to \$75.00 for residents and \$150.00 for non-residents.

The Recreation Committee stated they would like to revisit the tennis, volleyball, pickleball fees in prior to rentals starting in 2024.

Mr. Black motioned to approved the fees as proposed with the following adjustments: increase the resident pavilion rental fee to \$175.00 for groups up to 150 people, increase the non-resident pavilion rental fee to \$350.00 for groups up to 150 people, increase the resident gazebo rental fee to \$75.00, increase the non-resident gazebo rental fee to \$150.00, increase the current resident daily pool and splash pad fees by \$1.00, increase the non-resident daily pool and splash pad fees by 2x that of the new resident rates, increase the resident pool rental fee to \$400.00, and increase the non-resident pool rental fee to \$800.00. Dr. Retzack seconded. Motion approved 5-0.

Mr. De Angelis stated that staff have made adjustments to the existing rental fees shown in the recreation policies to reflect the proposed fee increases and have added clarifying language to the existing recreation policies to clarify how long someone who rents the pool has use of the facility and what the village policy is if a pool rental is cancelled due to inclement weather.

Mr. Black motioned to approve policies as presented by staff capturing the price changes reviewed and approved by the Committee during the meeting. Ms. Kelly seconded. Motion approved 5-0.

6.) Summer Program Update

Ms. Gehl gave an update to the Recreation Committee on the status of the Summer Recreation Guide. Ms. Gehl stated that the individual who offered pickleball classes in 2022 will not be offering those classes again this year. The Village will still be offering pickleball open-play which allows individuals to register for the ability to utilize the pickleball courts during 3-hour periods offered throughout the week. Staff is also working with an individual to start a co-ed softball league that would be offered through the Village, similar to the existing adult men's softball league.

7.) Discussion and possible action on 4th of July Family Fun Festival

Ms. Gehl gave an update to the Recreation Committee on the status of 4th of July planning.

Ms. Sayas asked that staff calculate a dollar amount that it will cost to cover "free" swim for the 4th of July that she can take to the Elm Grove Community Foundation to potentially sponsor.

Chairperson Cornell reiterated that there will be a "gap" in activities from 11:30 A.M. to 4:30 P.M.

Ms. Sayas suggested reaching out to Third Space to see if they would sponsor the D.J. for the event.

8.) Old Business

Mr. De Angelis stated that the basketball court was not included in the budget this year but will be added to capital project schedule. Some repairs can also potentially be done during upcoming paving projects.

Mr. Black stated that he believes the Revenue Report that was provided to the Recreation Committee was a good document to provide and would like it to be given to the Committee at the end of the summer each year moving forward.

9.) Other Business

Dr. Retzack noted that there is a tree down in park near the gazebo. Mr. De Angelis stated that the Village Forester will be working on it.

Chairperson Cornell asked that staff reach out to the Soccer club about their rentals so that we avoid issues with parking that have happened in years prior.

Dr. Retzack inquired on the status of the splash pad repair. Mr. De Angelis stated that contractors are scheduled to come out in April.

10.) Adjourn

Dr. Retzack motioned to adjourn. Mr. Black seconded. Motion approved 5-0.

Meeting adjourned at 7:11 P.M.

Respectfully Submitted,

Ms. Katherine Gehl, Assistant Manager/Zoning & Planning Administrator