

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

BOARD OF REVIEW

Wednesday, May 26, 2021 * 6:00 PM * Parkview Room
Or

Zoom: <https://us02web.zoom.us/j/84675152860>

Meeting ID: 846 7515 2860
Phone: 312-626-6799 US Chicago

1. Call to Order

2. Roll Call

3. Confirmation of appropriate BOR and Open Meeting Notices

Documents:

Board of Review 2021.pdf

4. Select Chairperson and Vice-Chairperson

5. Verify that at least one member has met the training requirements

Documents:

Training - Sayas, Kristina.pdf

6. Review of Procedures

Documents:

Procedures - 1.DOR Law Change Announcement - 2021 Wisconsin Act 1.pdf

Procedures - 2.2021 WI Act 1.pdf

Procedures - 3.FAQs for 2021 Notice of Assessment Change.pdf

7. Filing and summary of Annual Assessment Report by Assessor's Office.

Documents:

Assessor - 1.Single Family Sales Comparison.pdf

Assessor - 2.DOM Waukesha County SFD.pdf

Assessor - 3.Condominium Sales Comparison.pdf

Assessor - 4.DOM Analysis Condos Wauk Cnty.pdf

8. Receipt of the Assessment Roll by the Clerk from the Assessor

The Open Book Assessment Roll is available online at www.elmgroviewi.org under Clerk>Board of Review. To search your individual property by address on the County website - visit tax.waukeshacounty.gov. The Open Book Assessment Roll is also available in the lobby at Village Hall. The approved Assessment Roll with changes from the BOR meeting will be available online after the BOR meeting has concluded.

9. Review the Assessment Roll

- 1.) Examine the roll
- 2.) Correct description or calculation errors
- 3.) Add omitted property
- 4.) Eliminate double assessed property

Confirm the Assessor has certified all corrections of error under Wis State Stat 70.43
Verify with the Assessor that Open Book changes are included in the Assessment Roll.

10. Allow taxpayers to examine the assessment data

11. Acceptance of any objections filed at beginning of meeting

Walk-in residents are assigned a number based on the sign up sheet.

12. Hearing of Any Objections and/or Requests for a Waiver

13. Correspondence and Acknowledgement

Documents:

Acknowledgement - 1 Excessive Claims.pdf

14. Action on the acceptance of the Assessment Roll

15. Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.