

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

BOARD OF TRUSTEES

Tuesday, August 22, 2023 * 7:00 PM * Courtroom

Zoom Link: [https://us02web.zoom.us/j/88127348595?
pwd=S1hjZ3lyNzU3TzZPOHNpenY3eUVlZz09](https://us02web.zoom.us/j/88127348595?pwd=S1hjZ3lyNzU3TzZPOHNpenY3eUVlZz09)

MEETING ID: 881 2734 8595

PASSCODE: 797113

AGENDA

Roll Call

Pledge of Allegiance

1. Public Hearing

A. Public Hearing - Amendment to Chapter 330 Floodplain Zoning

Documents:

[draft chapter 330 floodplain zoning 08.07.23.pdf](#)

2. Public comments on any subject without any action, except possible referral to a governmental body or staff member

3. Approval of Agenda

4. Approval of Minutes

A. Approval of Minutes - July 25, 2023

Documents:

[2023-07-25 bt minutes draft.pdf](#)

5. Report of the Village President - James Koleski

A. Review and act on nomination of Elizabeth Hermsen to the Sustainability Committee

Documents:

[hermsen, elizabeth - sustainability committee application.pdf](#)

B. Review and act on nomination of Trustee Shawn Hillmann to the Fire and EMS Futures Study Committee

C. Review and act on nomination of Jennifer Morris to the Library Board

Documents:

[morris_jennifer - library board application.pdf](#)

6. Report of Fire Chief - Brian Naylor

Documents:

[july fd report.pdf](#)

7. Report of Police Chief

Documents:

[july pd report.pdf](#)

8. Report of EMS Director - Dr. Jon Robinson

Documents:

[stats for trustees ems ytd.pdf](#)

9. Report of Village Clerk

A. Discussion and possible action to designate Village Manager, Thomas Harrigan, as interim Village Clerk

B. Review and act on Special Event Application for Oktoberfest

Documents:

[oktoberfest - special event application.pdf](#)

C. Review and act on Special Event Application for Walk the Plank

Documents:

[walk the plank special event application.pdf](#)

10. Report of Village Manager - Thomas Harrigan

Update on ongoing projects.

Documents:

[board memo 8-22-23.pdf](#)

A. Review and action on Resolution 082223 to Appropriate Library Funds for 2024

Documents:

[resolution 082223 -county library tax exemption 2024.pdf](#)

B. Review and act on Resolution 082223B to Suspend Enforcement of Temporary Sign Ordinance

Documents:

[temporary sign repeal 082223b.pdf](#)

C. Review and possible action regarding the approval of a final plat titled Red Barn and for a final plat titled Green Meadow as part of the redevelopment of the School Sisters of Notre Dame (SSND) property.

Documents:

[harrigan-20230818-caroline heights - recommend approval of red barn and green meadow revised final plats.pdf](#)

[121465_20230808_doa_final_cert_letter.pdf](#)

[121465_20230808_doa_final_cert_plat.pdf](#)

[121464_20230809_doa_final_cert_letter.pdf](#)

[121464_20230809_doa_final_cert_plat.pdf](#)

[bot minutes 09.23.22.pdf](#)

[pc meeting minutes 12.06.21.pdf](#)

D. Review and approval of temporary stop signs at Legion and Elmhurst Parkway

Documents:

[elmhurst parkway stop signs.pdf](#)

E. Review and act on Amendment to Chapter 330 Flood Plain Ordinance

Documents:

[draft chapter 330 floodplain zoning 08.07.23.pdf](#)

11. Report of Village Attorney - Hector de la Mora

12. Report of Standing Committees

A. Plan Commission - President Koleski

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

[pc080723dm.pdf](#)

B. Library Board - Trustee Castile

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

C. Public Works - Trustee Schindler

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

[*pw081423md.pdf*](#)

D. Public Safety - Trustee Sayas

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

E. Legislative - Trustee Stuckert

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

F. Park and Recreation - Trustee Shepherd

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings

Documents:

[*rc081623dm.pdf*](#)

G. Administrative and Personnel - Trustee Stuckert

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

H. Finance and Licensing - Trustee Koleski

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

1. Review and act on license applications/renewals

- Operator License Application - D Davis- Walgreens
- Fairgrounds Coffee application for Class "B" Beer and "Class C" Wine License
- Za application for full liquor license- "reserve"

Documents:

[*bartender application - d. davis.pdf*](#)
[*fairgrounds cafe beer and wine application.pdf*](#)
[*za reserve liquor license appliction.pdf*](#)

2. Project Updates and Financial Reports

Documents:

2023 project summary.pdf
financial report 7.2023.pdf
financial comparison 2022-2023 july.pdf
assessed value- summary 2013-2023.pdf
2023 net new construction.pdf

3. Review and possible action on reconstruction of park basketball court

Documents:

memo- park basketball court reconstruction.pdf
basketball court 2024 (1).pdf
asphalt quote-bball court.pdf

4. Review and act on vouchers

Documents:

voucher list 8.22.23.pdf

5. Discussion of updated Caroline Heights review by Ehlers

Documents:

memo- ehlers updated review of caroline heights project.pdf
elm grove ssnd caroline heights apts summary memo 08.16.2023.pdf
ssnd caroline heights 2023 update tif cashflows mandel projections 8.16.23.pdf

- 13. Closed Session - Pursuant to Wis. Stat. §19.85(1)(e) upon a motion duly made, may convene into a closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, namely to consider the engagement of a law firm to assist the village in the acquisition of interests in properties needed for the pending daylighting of the creek project in downtown Elm Grove and to assist with other legal issues where the firm of the village attorney may have a professional conflict due to a prior professional engagement by the owner(s) of any interest being acquired.**
- 14. May reconvene in open session to take action, if any is required, arising from a previous closed session.**
- 15. Other Business**
- 16. Adjourn**

must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.