



**BOARD OF TRUSTEES AGENDA  
January 27, 2026 \* 7:00 PM \* Court Room**

13600 Juneau Boulevard, Elm Grove, WI 53122

**ZOOM LINK:** [https://us02web.zoom.us/j/83489188381?  
pwd=aU1oc1ZVa0hxRE9LZVRNckRuRFNPUT09](https://us02web.zoom.us/j/83489188381?pwd=aU1oc1ZVa0hxRE9LZVRNckRuRFNPUT09)

**MEETING ID: 834 8918 8381**

**PASSCODE: 591875**

1. Roll Call
2. Announcement of Closed Session
  - A. Pursuant Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to discuss the 2026-2028 Contract Agreement between the Village of Elm Grove and the Elm Grove Professional Police Association and to review proposals for legal services.
  - B. Pursuant to Wis. Stats 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss the Represented and Non-Represented Employee Wage Increases and conduct the Annual Performance Review of the Police Chief.
3. Pledge of Allegiance
4. Public comments on any subject without any action, except possible referral to a governmental body or staff member
5. Approval of Agenda
6. Approval of Minutes

**A. Review and act on the 2025-12-16 Board of Trustee Minutes.**

*Documents:*

[\*2025-12-16 Board Of Trustee DRAFT Minutes.pdf\*](#)

**B. Review and act on the 2026-01-21 Committee of the Whole Minutes.**

*Documents:*

[\*2026-01-21 Committee Of The Whole DRAFT Minutes.pdf\*](#)

**C. Review and act on the 2026-01-22 Special Board of Trustee Minutes.**

*Documents:*

[\*2026-01-22 Board Of Trustees Special Meeting DRAFT Minutes.pdf\*](#)

**7. Report of the Village President - James Koleski**

**8. Report of Village Officers**

**A. Report of Fire Chief - Brian Naylor**

**1. Fire Chief's Report.**

*Documents:*

[\*Chiefs Report December 2025.Pdf\*](#)

**B. Report of Police Chief - Jason Hennen**

**1. Chief of Police Reports**

*Documents:*

[\*PD December 2025 BOT Memo.pdf\*](#)  
[\*2025 Annual Report- Police Department.pdf\*](#)  
[\*Dec 2025 CM Inquiry.pdf\*](#)  
[\*Dec 2025 CM Inquiry - Accessible Version.pdf\*](#)  
[\*Dec 25 Monthly Report.pdf\*](#)  
[\*Dec 25 Call Activity.pdf\*](#)  
[\*Dec 25 Call Activity - Accessible Version.pdf\*](#)  
[\*Dec 25 Case Activity.pdf\*](#)  
[\*Dec 25 Case Activity - Accessible Version.pdf\*](#)

**C. Report of EMS Director - Curt Waddell**

**1. EMS Reports**

*Documents:*

**D. Report of Village Clerk - Crystal Turner**

**1. Review and act on the additional 2026-2027 Poll Worker and Special Voting Deputy Appointments.**

Wisconsin State Statute §7.30(4), requires the Village President to nominate to the Board of Trustees the necessary election officials for each polling location, for a two-year term. Attached is the supplemental list of unaffiliated Poll Workers and Special Voting Deputies.

*Documents:*

*2026-2027 Poll Worker Appointments Supplemental List.pdf*

**E. Report of Village Manager - Thomas Harrigan**

*Documents:*

*Manager Memo BOT 01.27.26.Pdf*

**1. Review and act on the request from Elmbrook Humane Society to terminate the appointments of Humane Officers Starr Vigo #566 and Beth Blackwood #564 effective January 1, 2026. following the discontinuation of the Humane Officer Program.**

*Documents:*

*Elm Grove Humane Officer Termination Letter.pdf*

**2. Review and act on the approval of the Urban Wildlife Damage Abatement and Control Agreement.**

*Documents:*

*DNR Urban Wildlife Damage Abatement And Control.pdf*

*DNR Urban Wildlife Damage Abatement And Control Agreement.pdf*

**3. Update on Underwood Creek Daylighting Construction Bid opening.**

**F. Report of Village Attorney - Hector de la Mora**

**9. Report of Standing Committees**

**A. Plan Commission - President Koleski**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

**1. 2026-01-05 Plan Commission DRAFT Minutes**

*Documents:*

[2026-01-05 Plan Commission DRAFT Minutes.pdf](#)

**B. Library Board - Trustee Castile**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

**1. 2026-01-19 Library Board DRAFT Minutes.**

*Documents:*

[2026-01-19 Library Board DRAFT Minutes.pdf](#)

**C. Public Works - Trustee Schindler**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

**1. 2026-01-12 Public Works Committee DRAFT Minutes**

*Documents:*

[2026-01-12 Public Works Committee DRAFT Minutes.pdf](#)

**2. Review and act on the Proclamation for Winter Salt Week, January 26th-30th, 2026.**

*Documents:*

[Winter Salt Week Proclamation 2026.Pdf](#)

**3. Appeal by the property owner of 14161 Juneau Blvd pursuant to § 243-25B, Violations and Penalties of the Village Code relating to a right-of-way indemnification request.**

*Documents:*

[14161 Juneau Blvd ROW Indemnification Appeal.pdf](#)

**D. Public Safety - Trustee Sayas**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

**E. Legislative - Trustee Stuckert**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

**1. 2025-12-18 Legislative Committee DRAFT Minutes.**

*Documents:*

[2025-12-18 Legislative Committee DRAFT Minutes.pdf](#)

2. **Review and act on the approval of Ordinance 2026-03 text amendment to the Village of Elm Grove Code of Ordinances §275-4(B) Parking Restrictions.**

*Documents:*

[\*ORD 2026-03 Section 275-4\(B\) Parking Restrictions.pdf\*](#)

3. **Review and act on approval of Ordinance 2026-04 for a text amendment to §208-9(C) and §208-13(A)(3) of the Village of Elm Grove Code of Ordinances pursuant to 2025 Wisconsin Act 24 renumbering of State Statutes.**

*Documents:*

[\*ORD 2026-04 Sections 208-9\(C\) And 208-13\(A\)\(3\) Amend Citation Referenes.pdf\*](#)

#### **F. Park and Recreation - Trustee Hillmann**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings

1. **2026-01-13 Recreation Committee DRAFT Minutes**

*Documents:*

[\*2026-01-13 Recreation Committee DRAFT Minutes.pdf\*](#)

#### **G. Administrative and Personnel - Trustee Stuckert**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

1. **Review and act on the creation of a Part-Time Dispatcher Position with a staffing limit of two (2) employees.**

*Documents:*

[\*Draft Part-Time Dispatch.pdf\*](#)

2. **Review and act on the Emergency Medical Responder (EMR) Police Officer job description.**

*Documents:*

[\*EMR Police Officer Job Description.pdf\*](#)

3. **Review and act on Firefighter Compensation: Implementation of a \$30 Training Incentive and Increase to Unassigned Shift Pay for 2026**

*Documents:*

[\*Fire Department Paid-On-Call Incentive And Training Pay Policy.pdf\*](#)

#### **H. Finance and Licensing - President Koleski**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

## **1. 2025-12-16 Finance and Licensing Committee DRAFT Minutes**

*Documents:*

[\*2025-12-16 Finance And Licensing Committee DRAFT Minutes.pdf\*](#)

## **2. Monthly Reports**

*Documents:*

[\*Financial Report 12.2025.Pdf\*](#)

[\*2025 Project Summary.pdf\*](#)

[\*2026 Project Summary.pdf\*](#)

## **10. Approval of Vouchers**

### **A. Review and act on January 2026 Vouchers.**

*Documents:*

[\*Voucher Board Memo 01.27.26.Pdf\*](#)

[\*Voucher List.pdf\*](#)

## **11. Matters for Possible Closed Session**

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats 19.85(2) for possible discussion and /or action on matters discussed in closed session and to consider the balance of the agenda.

### **A. Motion to convene in Closed Session pursuant to the following provisions:**

- 1. Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to discuss:**
  - a. 2026-2028 Contract Agreement between the Village of Elm Grove and the Elm Grove Professional Police Association.**
  - b. Legal Representation Proposals**
- 2. Wis. Stats 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss:**
  - a. Represented and Non-Represented Wage Increases**

**b. Annual Performance Review of the Police Chief**

**B. Motion to reconvene into Open Session**

**C. Discussion and possible action regarding items discussed in Closed Session**

- 1. 2026-2028 Contract Agreement between the Village of Elm Grove and the Elm Grove Professional Police Association.**
- 2. Legal Representation Proposals**
- 3. Represented and Non-Represented Wage Increases**
- 4. Annual Performance Review of the Police Chief**

**12. Other Business**

No discussion or action on items not on the agenda.

**13. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.