

MEMO

August 25, 2017

To: Finance Committee

From: David De Angelis
Monica Hughes

RE: Proposed budget workshops

Attached you will find a proposed budget workshop schedule. Please review and let us know of your availability.

Capital Budget

As in the past we are proposing a capital budget workshop on morning in September from 7:30am to approximately 9am.

**Please check your availability for either
Thursday September 21st or
Friday September 29th**

Operating Budget

In the past we have scheduled 3 Thursday evening meetings with a possible 4th meeting. This year we are proposing 2 Thursday evening meetings in late October with a possible 3rd meeting on the first Thursday in November. Moving the meetings to late October will allow more complete information and a final meeting in November which may be needed if we have not received our health insurance renewal and final expenditure restraint allowance numbers.