

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
January 20, 2020 APPROVED MEETING MINUTES

1. Call to Order.
The meeting was called to order at 5:02 p.m. Board members present were: John Alexander, Sally Cashin, Dave Hecker, Kim Irwin, Bonnie Klamik, Karen Sopik, and Library Director Sarah Muench, Board Administrative Officer. Excused: Kristin Olson.
2. Approval of the Agenda.
Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.
3. Hearing of the Public. Kathy Cavalco, FOEGL President
 - a. FOEGL does not meet in January.
 - b. The Lights of Love funds raised are in the \$21,000 range. An exact total will be provided in February.
 - c. The 2020 named *Seussical* Used Book Sale will take place March 5-8, 2020.
 - d. FOEGL is interested in implementing Google Suite for Nonprofits.
 - e. FOEGL is updating its Bylaws.
 - f. Sarah Muench introduced Adult Services Librarian Sharon Long, who presented information about the Memory Cafés. Elm Grove Library is part of the Wild Plum program.
4. Minutes of the Previous Meeting.
The minutes of the December 16, 2019 meeting were reviewed. Upon motion made by Dave Hecker and seconded by John Alexander, the minutes were approved as amended: In “3. Hearing of the Public, b. Event Updates, i., change the word ‘funding’ to ‘fund.’”
5. Future Meeting Dates.
February 17, 2020
March 16, 2020
April 20, 2020

Upon motion made by John Alexander and seconded by Sally Cashin, the dates were approved.
6. Treasurer’s Report
 - (a) Operating Budget Accounts Payable
December 2019 Part 2
 - On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$3,040.41 in December 2019.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

December 2019 Part 2

- On a motion by John Alexander and seconded by Kim Irwin, the board approved the expenditure of \$484.31 in December 2019.

(c) Operating Budget Accounts Payable

January 2020

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$2,573.44 in January 2020.

(d) Gift Fund Accounts Payable

(1) LGIP-4

January 2020

- On a motion by John Alexander and seconded by Sally Cashin, the board approved the expenditure of \$384.71 in January 2020.

(e) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

January 2020

i. LGIP-4	\$38,625.47
ii. LGIP-10	\$23,756.52

7. Director's Report

- a. Library programming and staff activities
- b. Statistics
- c. Youth report
- d. Gifts

1) Upon motion by Bonnie Klamik and seconded by John Alexander, the board accepted the following gifts in memory of Patrick Dunn:

- a. \$100 from Timothy and Susan Young
- b. \$100 from Mark and Pat Ruttum
- c. \$50 from Patricia Moyer
- d. \$25 from the Friends of the Elm Grove Library Used Book Crew

2) Upon motion by John Alexander and seconded by Sally Cashin, the board accepted \$100 from the Elm Grove Garden Club, for the purchase of garden-related materials.

3) Upon motion by John Alexander and seconded by Karen Sopik, the board accepted \$500 from an anonymous donor, for the purchase of new chairs for the children's area.

8. Old Business

No old business

9. New Business

No new business

10. Convene into closed session.

At 5:25 p.m. the board unanimously agreed to convene into closed session pursuant to WSS Section 19.85[1][c] to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding employee compensation. May reconvene into open session to take action on items discussed in closed session.

11. Reconvene into open session.

At 6:10 p.m. the board unanimously agreed to reconvene into open session. Upon motion by Dave Hecker and seconded by Kim Irwin, the board approved the following proposed library staff salary adjustments:

Rachael Fealy-Layer – 5% increase in salary

Sharon Long - \$.50/hour increase in salary

Noah Weckwerth – One time \$500 bonus

Upon motion made by John Alexander and seconded by Dave Hecker, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Karen Sopik
Secretary