

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday February 1, 2022

In the absence of the chairman Mr. Harrigan asked for the nomination of a pro tem chair. Mr. Domaszek motioned to nominate Mr. Matola as pro tem chair. Mr. Falsetti seconded. Passed 7-0

Meeting was called to order at 5:33 PM by Mr. Matola.

1. Roll Call.

Present: Mr. Matola Mr. Thedford, Mr. Roge, Ms. Steindorf, Mr. Koleski, Mr. Janusz, Mr. Domaszek and Mr. Falsetti

Absent: Chairman Olson

Also present: Mr. Harrigan, Ms. Walters and applicants.

2. Review and act on meeting minutes dated January 18, 2021.

Mr. Domaszek motioned and Mr. Falsetti seconded to approve minutes as amended. Motion carried 7-0.

3. Review and act on a request by Michael Bachman, 13100 Watertown Plank Road, for new business signage

Michael Bachman was present before the Board.

He presented a modified site plan for the monument sign and added setback information. The new proposed location is perpendicular to Watertown Plank Rd.

The board members note this is consistent with the discussion at the last meeting. The sign is two-sided, it has internal LED lighting and the address on both sides.

There will be stud mounted dimensional lettering. The numbers are not illuminated at night

Ms. Steindorf motioned to approve the plan as submitted. Mr. Domaszek seconded. Motion carried 7-0.

4. Review and act on a request by Jonathan and Lauren Wolf, 12505 Centa Lane, for a home alteration.

Jenna Torres of Pella Windows and Doors was present before the Board.

This project will be to remove 3 windows on the back side of the home and reframe the opening to accommodate a triple panel patio door.

Mr. Matola asked if there will be a stair or step as it looks like an 8 inch height difference to the ground level.

Mr. Matola asked if it would be a wooden step or concrete. Ms. Torres explained that would be another contractor.

She was informed the permit will probably not be closed out until the step is there.

The trim will be black. All windows will be black.

Mr. Domaszek confirmed the patio door will be centered on the wall.

Mr. Thedford motioned to approve the plan as submitted with trim color matching the existing trim. Mr. Falsetti seconded. Motion carried 7-0.

5. Review and act on a request by Amanda and Andrew Glassman, 15150 Froedtert Drive, for a home alteration.

Amanda Glassman and Josh Meldman were present before the Board.

They are requesting a second story addition, within the existing footprint of the building. The current ranch garage and breezeway will be largely untouched.

The second story will cantilever 1 ft. off the front elevation of the home and will be flush on the rear.

New upper windows will match to the lower existing windows. They'll use LP siding and install a new garage door.

Mr. Matola recommended the trim board above the bay window is carried to the window on the right, to put the windows on a consistent level.

Mr. Matola recommended checking on the distance of the fireplace vent to the breezeway window. If not enough distance he must fix the breezeway window.

Mr. Matola noted the south second floor elevation has a mix of window sizes and height. The same height would be better. Center them and size them consistently.

Mrs. Glassman noted the only existing south facing bay window has grids now.

All new windows should have grids for consistency.

All shutters will be removed.

The siding color will be Montana suede. The shingles are black with flecking in it. A navy dormer will be installed. Planning for a white garage door. Window trim and corner boards, gutters, and pillars will be white.

They will add lighting to the garage at each side of the existing garage door.

The vent above the garage to be removed.

The applicant requested to table their plans to prepare a revised plan set with window options.

Ms. Steindorf motioned to accept the request to table. Mr. Domaszek seconded. Motion carried 7-0.

6. Review and act on a request by UW Credit Union, 15300 W. Bluemound Road, for approval of a new bank branch and landscaping plan.

David Ewanowski of KEE architecture was present before the Board.

He reviewed the detail of each elevation and the colors and materials.

The signage and ITM area will be presented in another meeting.

Mr. Matola recused himself at 6:34 PM. Mr. Domaszek nominated Mr. Thedford as Pro Tem chair. Ms. Steindorf seconded. Motion passed 6-0

Mr. Domaszek motioned to approve the architectural plans as submitted contingent upon the signage and landscaping plans being simultaneously resubmitted to the Board for review and approval along with the design and proposed signage on the ITM's and the accompanying canopies.

7. Other Business

Next scheduled meeting date is February 15th, an election day. Watch for a doodle poll to select a new date.

8. Adjournment

Mr. Falsetti motioned to adjourn. Mr. Domaszek seconded. Motion carried 6-0. Meeting adjourned at 6:58 P.M.

Respectfully Submitted,

Diane Walters
Administrative Assistant