

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, February 2, 2021

Meeting was called to order at 5:31 PM by Chairman Olson.

1. Roll Call.

Present: Chairman Olson, Mr. Falsetti, Mr. Thedford (via Video conference), Mr. Koleski (via Video conference), Mrs. Steindorf (via Video Conference), Trustee Domaszek (via video conference), Mr. Matola (via Video Conference), Mr. Roge (via Video Conference)

Absent: Mr. Janusz

Also present: Mr. Harrigan, and applicants.

2. Review and act on meeting minutes dated 1/19/2021.

Mr. Falsetti motioned and Mr. Thedford seconded to approve the January 19, 2021 minutes as submitted. Motion carried 8-0.

3. Review and act on a request by Jesse and Jamie Niederbaumer, 13055 Gremoor Drive, for a home alteration.

Homeowner, Jesse Niederbaumer, was present before the Board.

Paul Winter, of Damage Control Construction, was also present.

Chairman Olson asked if the style of the window is a mission style and if all the windows in the home will be casements.

Mr. Winter confirmed the style is mission, and all the windows will be casement with the exception of two slider windows due to the width opening at those locations.

Mr. Falsetti noted the existing fireplace and chimney are to be removed. The plans demonstrate a new gas fireplace being installed, where will it be vented?

Mr. Winter stated the gas fireplace will be direct vented out the side of the home.

Mr. Falsetti asked if the existing roof is to remain, or if it will be completely replaced.

Mr. Winter indicated the entire roof will be replaced with Owens Corning Estate Grey asphalt shingles. The soffit, fascia and gutters will all be replaced as well.

Chairman Olson inquired what tone the proposed cedar front door will be.

Mr. Niederbaumer stated it will be more of a "reddish" tone, and the new garage door will match.

Mr. Thedford motioned to approve the plan set as submitted, Mr. Domaszek seconded. Motion carried 8-0.

4. Review and act on a request by Lauren Harkness, 655 Vernon Place, for a home alteration.

Matthew Jahns, of Refined Renovations, was present before the Board.

Chairman Olson asked if the intention is to get rid of the box bay windows all together.

Mr. Jahns confirmed they will be removed.

Chairman Olson asked if the new windows will match the color of the existing windows.

Mr. Jahns confirmed.

Mr. Koleski asked if the mullions on the new windows will match the existing mullion pattern.

Mr. Jahns stated they will match, with mullions on the top portion of the windows, and solid glass on the bottom.

Chairman Olson asked if the clipped corners will be removed from the garage door frame when the new door is installed.

Mr. Jahns confirmed.

Mr. Koleski motioned approved with the understanding the windows on the second floor will be installed as described, Mr. Domaszek seconded. Motioned carried 8-0.

5. Review and act on a request by Cheryl Peters, of St. Mary's Parish, for a revised monument sign plan.

Chairman Olson recused himself from the meeting in order to represent this item.

In light of Chairman Olson's recusal, Mr. Harrigan entertained a motion to appoint a Chair Pro Tem.

Mr. Domaszek motioned to appoint Mr. Matola as Chair Pro Tem, Mr. Thedford seconded. Motion carried 7-0.

Mr. Olson explained the existing signage at St. Mary's Parish was approved for construction by the Building Board last year. However, after the monument sign was constructed on Church Street, the difference in grade created an exposed sign footing. A lannon stone planter bed is being proposed in this location. It would stand less than 2' in height.

Mr. Matola stated that by looking at the height of the exposed sono-tube, the planting bed would allow for approximately 12" of planting depth.

Mr. Olson confirmed.

Mr. Domaszek motioned to approve as submitted, Mr. Falsetti seconded. Motion carried 7-0.

6. Other Business

Mr. Harrigan stated the February 16th, 2021 meeting will need to be rescheduled due to the spring election.

Also there will be a joint working session of the Plan Commission and Building Board on Wednesday, February 10th, 2021.

7. Adjournment

Mrs. Steindorf motioned to adjourn, Mr. Domaszek seconded. Motion carried 7-0. Meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Thomas Harrigan
Zoning and Planning Administrator/
Assistant to the Village Manager