

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Thursday, February 20, 2020

Meeting was called to order at 5:30 PM by Tom Harrigan who requested a motion for pro tem chair in Chairman Olson's absence.

President Palmer motioned to nominate Randy Liechty as Chair and Ms. Steindorf seconded. Motion carried 5-0.

1. Roll Call.

Present: Mr. Liechty, Mr. Koleski, Mr. Janusz, Ms. Steindorf, President Palmer

Absent: Chairman Olson, Mr. Schoenecker, Mr. Matola and Mr. Collins

Also present: Mr. Harrigan, Ms. Walters, and applicants.

2. Review and act on meeting minutes dated February 04, 2020.

Mr. Koleski motioned and Ms. Steindorf seconded to approve the minutes as amended. Motion carried 4-0 (Palmer abstained).

Item 3. Review and act on a request by Elmbrook School District (Tonawanda Elementary), 13605 Underwood River Parkway, for a revised landscaping plan and building signage.

Dan Davis from CD Schmidt and his team were present before the board.

Landscaping Plan

Revised sidewalk connections to Legion Drive and added trees for screening have been included in this revised version of the landscaping plan.

Trees: River Birch will be 7 foot tall, multi stemmed at the time of planting.

The existing elm tree currently located where the new entrance to the bus parking lot will be relocated. Additional trees currently located where the detention pond will be installed will be relocated with coordination from the Village forester and school district. Other existing trees remain.

Foundation planting and ornamental grasses, deciduous plantings and evergreens will be used.

Woodland area remains on the southern portion of the property.

Mr. Koleski motioned to accept the proposal as submitted. Ms. Steindorf seconded. Motion carried 5-0.

Signage Plan

16" tall fabricated aluminum letters 2" thick color silver will read, "Tonawanda Gymnasium", the wall mounted sign will not be illuminated.

There was discussion around lighting vs not lighting the Tonawanda Gymnasium letters.

The other sign is a regulatory drop off sign for the busses 2' x 18" directly buried in the soil.

Suggested changes to signage to eliminate "drop off and pick up" and keep school "busses only 8a.m.-4p.m. on school days"

President Palmer motioned to accept the plan with the changes to the bus sign as noted Ms. Steindorf second. Motion passed 5-0

Item 4. Review and act on a request by Ted Schrubbe, 12900 Gremoor Drive, for a home addition.

This item was tabled and will be reviewed at the March 3rd, 2020 meeting.

Item 5. Other Business

President Palmer commented that he will be participating with the Building Board as the Village Trustee representative for several months while Trustee Domaszek fulfills another obligation on Tuesday evenings.

Item 6. Adjournment

Mr. Koleski motioned to adjourn and Ms. Steindorf seconded. Motion carried 5-0. Meeting adjourned at 5:55 pm.

Respectfully Submitted,

Diane Walters
Administrative Assistant