

Village of Elm Grove Board of Trustee Meeting Minutes

Board of Trustee Call to Order:

The meeting was called to order at 7:34 P.M.

Roll Call:

- PRESIDENT PALMER
- TRUSTEE CORNELL
- TRUSTEE DOMASZEK
- TRUSTEE HAAS
- TRUSTEE KRESSIN
- TRUSTEE MICHALSKI
- TRUSTEE SAYAS
- DAVID DE ANGELIS, VILLAGE MANAGER
- HECTOR DE LA MORA, VILLAGE ATTORNEY
- TOM HARRIGAN, ZONING ADMINISTRATOR / INTERIM CLERK

The Pledge of Allegiance was recited.

There was discussion of possibly re-ordering the closed session items to move them forward on the agenda. After discussion, it was decided the agenda will remain as is.

- 1.) Public Hearing – Conditional Use Permit for Elm Grove Esthetics, LLC.

PRESIDENT PALMER OPENED AND CLOSED THE PUBLIC HEARING

- 2.) Public Hearing - Conditional Use Permit for University of Wisconsin Credit Union, Drive-in Bank.

PRESIDENT PALMER OPENED THE PUBLIC HEARING

Dave Ewanowski, of KEE Architecture, was present via Zoom to answer any questions.

Trustee Haas inquired, that with the four Integrated Teller Machines, there would be four drive-through lanes to accommodate these.

Mr. Ewanowski confirmed there will be four drive-through lanes.

PRESIDENT PALMER CLOSED THE PUBLIC HEARING

- 3.) Public Comments –

Tom Castile, 1965 Hollyhock Lane – Stated he felt there have recently been some disparaging remarks made toward members of the Keep Elm Grove charming group. Specifically, there was reference made at the February 24th, 2022 Plan Commission meeting that several members of the Finance committee are members of keep Elm Grove Charming. Although he appreciates the Trustees and the amount of time they commit to the Village, he feels the Trustees are not listening to members of the public as it relates to the proposed School Sisters of Notre Dame

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redevelopment proposal. Commented that people just want to be heard.

Mr. Haas clarified that he believe Mr. Castile is referring to him, and the comments which were stated at the February 24th, 2022 Plan Commission meeting. Specifically, Mr. Haas notes that a member of the Finance Committee was commenting on the proposed density and other zoning aspects of the proposed redevelopment, which are not under the scope of review of the Finance Committee, those are under the prevue of the Plan Commission.

Mary Inden, 14745 Watertown Plank Road – Suggested the Board of Trustees have a specific project manager to oversee the upcoming Pool House renovation. Requests that the new Recreation Director interact with the various community organizations.

Mr. De Angelis indicated the pool house renovation project is already underway and materials have been ordered.

THE PUBLIC COMMENT PERIOD WAS CLOSED.

4.) Approval of Agenda

TRUSTEE SAYAS MOTIONED, SECONDED BY TRUSTEE CORNELL. MOTION CARRIED 7-0.

5.) Approval of Minutes

- a. 2022-1-24 Village Board of Trustee DRAFT Minutes.

MOTION BY TRUSTEE DOMASZEK, SECOND BY TRUSTEE MICHALSKI. MOTION CARRIED 7-0.

- b. 2022-2-11 Special Board of Trustee DRAFT Minutes.

These minutes were not included in the Board of Trustee Binders, no action was taken.

6.) Report of the Village President - Neil H. Palmer

- a. No report.

7.) Report of Fire Chief - David Kastenholtz

- a. January Fire Department Report.

8.) Report of Police Chief – Jason Kubiak

- a. January Police Department Reports.

9.) Report of EMS Director - Dr. Jon Robinson

- a. No report.

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10.) Report of Interim Village Clerk -

- a. Mr. Harrigan indicated the February 15th Spring Primary Election went very well and there were no issues to report of. Of the 4,692 registered voters, 929 votes cast ballots on February 15th, generating a 19% turnout.

11.) Report of Village Manager - David De Angelis

- a. Mr. De Angelis indicated the board has received his project status memo in their binders, and there have been no significant changes to the status update on those projects.

12.) Report of Village Attorney – Hector De La Mora

- a. Attorney De La Mora had no report at this time.

13.) Report of Standing Committees - Please review the minutes on our website for more details.

1. Plan Commission - Trustee Michalski

- i. Review and act on a request for a Conditional Use Permit for Elm Grove Esthetics LLC pursuant to §335-86 and §335-23C(41) for an unspecified use which is found to be similar in character to those principal uses found within the B-2 Office Business District.

TRUSTEE MICHALSKI MOTIONED TO APPROVE THE CONDITIONAL USE PERMIT FOR ELM GROVE ESTHETICS LLC, TRUSTEE CORNELL SECONDED. MOTION CARRIED 7-0.

- ii. Review and act on a request for a Conditional Use Permit for the University of Wisconsin Credit Union for a Drive-in Bank pursuant to §335-22C(3), §335- 86 located in the B-1 Local Business District at 15300 W. Bluemound Road.

TRUSTEE MICHALSKI MOTIONED TO APPROVE THE CONDITIONAL USE PERMIT FOR THE UNIVERSITY OF WISCONSIN CREDIT UNION, PRESIDENT PALMER SECONDED. MOTION CARRIED 7-0.

2. Library Board - Trustee Sayas

- i. No report.

3. Public Works - Trustee Kressin

- i. Trustee Kressin mentioned the Public Works Committee was updated on the ongoing Public Works projects. The PASER Road Ratings are in the process of being updated. The Committee also continued its review of the Gebhardt Road / highland Drive Reconstruction.

4. Public Safety - Trustee Sayas

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i. No meeting, no report.

5. Legislative - Trustee Domaszek

i. No meeting report.

6. Park and Recreation – Trustee Cornell

i. Review and act on Third Space Brewing Vendor Agreement.

Andy Gehl, of Third Space Brewing was before the Board to answer any questions related to the Vendor Agreement.

TRUSTEE MICHALSKI MOTIONED TO APPROVE THE VENDOR AGREEMENT, TRUSTEE CORNELL SECONDED.

The Trustees discussed several aspects of the Vendor agreement, specifically as it related to compensation and music in the park. It was decided that if complaints are filed as it relates to music being played at the beer garden, the Village Manager will have the discretion to prohibit music in the beer garden.

MOTION CARRIED 7-0.

7. Administrative and Personnel - Trustee Michalski

i. Review and act on sleeping quarters policy for public safety services personnel.

TRUSTEE MICHALSKI MOTIONED TO APPROVE THE SLEEPING QUARTERS POLICY, TRUSTEE SAYAS SECONDED. MOTION CARRIED 7-0.

ii. Review and act on Job descriptions for the General Maintenance position (Public Works), the Recreation Manager and the Assistant Village Manager & Planning Administrator.

TRUSTEE MICHALSKI MOTIONED TO APPROVE THE POSTION DESCRIPTIONS FOR THE GENERAL MAINTENANCE POSITION, THE RECREATION MANAGER AND THE ASSISTANT VILLAGE MANAGER & PLANNING ADMINISTRATOR, TRUSTEE HAAS SECONDED. MOTION CARRIED 7-0.

8. Finance and Licensing - Trustee Haas - Note: this item was taken out of order per the motion made on item 1 above.

i. Review and act on Resolution 022822A Amendment to 2021 Budget

TRUSTEE HAAS MOTIONED TO APPROVE RESOLUTION 022822A, TRUSTEE MICHALSKI SECONDED. MOTION CARRIED 7-0.

ii. Review and act on Resolution 022822B Amending the Fee Schedule

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TRUSTEE HAAS MOTIONED TO APPROVE RESOLUTION 022822B, TRUSTEE SAYAS SECONDED. MOTION CARRIED 7-0.

iii. Review and Act on Vouchers

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE CORNELL, TO APPROVE THE VOUCHER LISTS AS SUBMITTED. MOTION CARRIED 7-0.

14.) Closed Session- May convene into closed session pursuant to Wisconsin §19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to the contract for municipal water from the City of Wauwatosa, and with respect to the potential purchase of 13405 Watertown Plank Road, commonly referred to as One Hour Martinizing (OHM).

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE DOMASZEK, TO CONVENE INTO CLOSED SESSION.

ROLL CALL VOTE: YAY – PALMER, CORNELL, DOMASZEK, HAAS, KRESSIN, MICHALSKI, SAYAS.

15.) Closed Session - The Board may go into closed session pursuant to Wis. Stat. 19.85 (1)(c) to consider employment and compensation data over which the governmental body has jurisdiction and exercises responsibility, more specifically hiring of Municipal Clerk/Deputy Treasurer and establishment of non-represented salaries.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE MICHALSKI, TO CONVENE INTO CLOSED SESSION.

ROLL CALL VOTE: YAY – PALMER, CORNELL, DOMASZEK, HAAS, KRESSIN, MICHALSKI, SAYAS.

MOTION CARRIED. THE CLOSED SESSION BEGAN AT 8:44 PM.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO CONVENE INTO OPEN SESSION.

ALL IN FAVOR. OPEN SESSION RESUMED AT 9:43 PM IN THE COURT ROOM.

16.) May convene into open session to take action on any closed session items.

PRESIDENT PALMER MOTIONED TO APPROVE SANDEE POLICELLO AS CLERK DEPUTY TREASURER, TRUSTEE MICHALSKI SECONDED. MOTION CARRIED 7-0.

17.) Other Business – None.

18.) Adjournment

MOTION BY TRUSTEE KRESSIN, SECOND BY TRUSTEE MICHALSKI, TO ADJOURN THE MEETING.

Monday, February 28 , 2022

7:30 PM

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ALL WERE IN FAVOR. MEETING ADJOURNED AT 9:50 PM.

Minutes transcribed by: Thomas Harrigan

Minutes Approved on: March 28, 2022