

**Village of Elm Grove  
Finance and Licensing  
February 28, 2022**

Present: George Haas, Glenn Schrubbe, Ben Haas, Pat Kressin. John Domaszek joined during discussion of the fee schedule.

Also Present: Staff members-Monica Hughes, Dave De Angelis, Tom Harrigan.

Mr. Haas called the meeting to order at 6:45pm

**Minutes**

- January 24, 2022 meeting- Glenn Schrubbe and Ben Haas moved and seconded to approve, motion carried 4-0

**Review and act on resolution 022822A amending the 2021 budget**

Monica Hughes presented a budget amendment for 2021 that would record transactions in the non-budgeted funds, Library Gift, Donation, and ARPA fund. It also reflected amendment to the capital fund for the advanced purchase of the front end loader as approved by the board and the receipt of insurance reimbursement and associated expense from the lightning strike in August of 2021. Ben Haas and Glenn Schrubbe moved and seconded to recommend approval to the Village Board. Motion carried 4-0

**Review and act on resolution 022822B amending the fee schedule**

Staff presented the current fee schedule with a number of changes. The main changes came in the permit fee area as per recommended by our contracted building inspection service. A number of other changes were proposed that would bring the fee more in line with the Village's costs. It was also recommended that recreation fees be removed and stated that current fees are available on the website and the seasonal recreation guides published. This would allow the fees to be evaluated prior to each recreation session. Mr. Haas recommended that staff check with SafeBuilt to make sure the list was comprehensive and included permits required for things like solar panels and batteries. Ben Haas and Pat Kressin moved and seconded to recommend the proposed fee schedule. Motion carried 5-0

**Vouchers**

The following voucher lists were reviewed and recommended to the board for approval.

	<u>Batch</u>	<u>Amount</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
1	1-2022 ACH	\$ 193,517.33	Schrubbe	Kressin	5-0
2	2021-12 AP4	\$ 148,503.75	Kressin	G Haas	5-0
3	2022 Tax Refund 21-12	\$ 37,736.99	Domasek	Schrubbe	5-0
4	2022 Tax Ref 2-2022	\$ 41,069.28	Domasek	G Haas	5-0
5	2022-02 Ap	\$ 436,138.94	B Haas	Schrubbe	5-0
6	2022-02 Credit Card	\$ 10,587.52	B Haas	Domasek	5-0
7	2022-02 Lib AP	\$ 26,306.95	Domasek	Schrubbe	5-0
8	2022-02 Lib Ccard	\$ 1,148.02	B Haas	Domasek	5-0
9	Tax Refunds 2-2022-2	\$ 56,140.45	Domasek	B Haas	5-0
	total	951,149.23			

**Other Business**

There was a short discussion of the preliminary year-end financial statements included with the budget amendment. Staff noted that there should be little change to the draft included and the Village's audit will take place at the end of March.

Approved 3/28/22

**Adjournment**

Ben Haas and Glenn Schrubbe moved and seconded to adjourn at 7:20 pm. Motion carried.

Respectfully,  
Monica L. Hughes