

RECREATION COMMITTEE

MEETING MINUTES

March 18th, 2020 5:00 P.M., Park View Room

1.) Call meeting to order

Trustee and Chair Kim Irwin called the meeting to order at 5:05pm.

Present: Dr. Susan Retzack, Ms. Allison Kelly, Mr. Joe Coffey

Present by phone: Trustee and Chairperson Kim Irwin, Trustee Katy Cornell, Mr. Ryan Black

Absent: Trustee Tom Michalski, Mr. Wes Parkin

Also Present: Mr. Jerod Mikkelsen, Recreation Director

Dr. Sue Retzack was excused at 5:50pm

2.) Approval of minutes dated February 19th, 2020 meeting

Dr. Retzack made a motion to approve meeting minutes dated February 19thth, 2020 and Mrs. Kelly seconded the motion. Motion passed 6-0.

3.) Review and Approve Recreation Department Donation Policy

Mr. Mikkelsen presented the committee with his revised version of the Recreation Department Donation Policy. After discussion the Recreation Committee made revisions and tabled vote until revisions were made and presented next meeting

4.) Review and Approve Summer 2020 Wages

Mr. Mikkelsen presented the committee with his proposed 2020 Summer Employee Wages. After discussion Dr. Retzack motioned to approve the Summer 2020 Employee Wages and Trustee Cornell seconded the motion. Motion passed 6-0.

5.) Concession Stand Sub-Committee Report

Trustee and Chairperson Irwin updated the committee on her work toward updating the concession stands in the pool house. The project would not be able to be complete by the start of this summer but she is working to gain donations in hope of having the concession stand complete for summer 2021.

6.) Summer Planning Update

Mr. Mikkelsen presented to the committee updates on his planning for the summer. Mr. Mikkelsen also announced that all Recreation programs and activities are cancelled until April 5th. Mr. Mikkelsen presented that as this moment all summer programs, activities and pool dates are still scheduled on their original dates. More information will be provided if the situation changes.

Dr. Sue Retzack was excused at 5:50pm

7.) 4th of July Planning Update

Mr. Mikkelsen reported his updates on 4th of July Planning and presented the schedule. The committee requested that Mr. Mikkelsen look into possibly cancelling the Baking Contest pending the health situation status at the time of the event.

8.) Other Business

There was no other business reported

9.) Adjourn

Mr. Coffey motioned to adjourn meeting and Mrs. Kelly seconded the motion. Motion passed 5-0. Meeting adjourned at 6:00pm.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director