

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, April 16th, 2019

Meeting was called to order at 5:30 by Chairman Olson.

1. Roll Call.

Present: Chairman Olson, Mr. Liechty, Mr. Koleski, Mr. Schoenecker, Mr. Domaszek (via phone).

Absent: Mr. Matola, Mr. Janusz, Ms. Steindorf, Mr. Collins.

Also present: Mr. Harrigan, and applicants.

2. Review and act on meeting minutes dated April 3rd, 2019.

Mr. Schoenecker motioned and Mr. Liechty seconded to approve the minutes as amended. Motion carried 5-0.

Item 3. Review and act on a request by Jeff Pintar, of Your Sign Matters, for a new business sign to be located at 12862 W. Bluemound Road.

AJ Agiss, owner operator of Taco Stop, was present before the Board.

Mr. Schoenecker asked if the font depicted in the plan rendering is indeed what is intended for use on the new sign.

Mr. Agiss confirmed this is the font that would be used.

Mr. Koleski noted the sign to be mounted on the existing monument ground sign at Bluemound Road appears to have larger lettering than other signs on the monument ground sign.

Mr. Agiss stated that he believes the letter sizing will actually be reduced in size on the final product.

Mr. Liechty stated the proposed signs appear to be consistent with other signs in the business center and the proposed locations are where previous business signs had been located.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve the plans as submitted. Motion carried 5-0.

Item 4. Review and act on a request by James and Kristen Troy, 1345 Greenway Terrace, for a retaining wall installation.

Kyle Kohlmann, of Seasonal Services, was present before the Board.

Mr. Kohlmann provided a detailed summary of the proposed engineered block wall to replace an existing dry stacked lime stone wall on the property. The new wall will be 9.5' in height terraced down in two levels and will taper down to grade.

Mr. Schoenecker asked if the existing asphalt driveway will remain.

Mr. Kohlmann explained that all the existing asphalt will be removed and replaced with concrete.

Mr. Liechty asked where the downspouts will be directed for discharge.

Mr. Kohlmann stated the downspouts will be located underneath the bottom of the wall.

Mr. Schoenecker motioned and Mr. Liechty seconded to approve the plan as submitted. Motion carried 5-0.

Item 5. Review and act on a request by Jeff Crecelius, 14980 Juneau Boulevard, for a new deck.

Tim Garland of Garland Alliance Landscape Architecture was present before the Board.

Mr. Garland provided a summary explanation of the landscaping plan and proposed new deck. Mr. Garland stated the existing concrete patio on the northwest side of the home would be removed. The decking material for the new deck will be Azek boards.

Mr. Schoenecker asked how high off the ground the deck will be.

Mr. Garland stated the deck will be six inches in height.

Mr. Liechty asked if there will be number two stone located beneath the deck.

Mr. Garland confirmed.

Mr. Liechty asked Village staff if there has been any site grading plan and stormwater management analysis for the new landscaping proposal.

Mr. Harrigan indicated the Village Engineer has conducted a stormwater management review of the plan. Any of the recommendations found within the review letter will need to be reflected on an amended landscaping plan.

Mr. Schoenecker motioned and Mr. Koleski seconded to approve the plan as submitted. Motion carried 5-0.

Item 6. Review and act on a request by Michael Flatley and Michael Bond, 1240 Woodside Lane, for a home alteration.

Mr. Bond was present before the Board. Mr. Bond provided an overview summary of the proposed project.

Mr. Schoenecker asked if Mr. Bond intends to relocate the existing electrical outlet.

Mr. Bond stated the outlet can certainly be relocated if needed.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve the plans as submitted. Motion carried 5-0.

Item 7. Review and act on a request by Sean and Amy Rutter, 13460 Bobby Lane, for a new shed.

Nick Wagner, project contractor, was present before the Board. Mr. Wagner stated there is an existing shed in the same location where the new shed is proposed to be located.

Mr. Schoenecker asked what the total height of the shed will be.

Mr. Wagner stated the shed will stand seven feet nine inches in height.

Mr. Liechty asked if the door on the shed will be a roll up door.

Mr. Wagner explained the door will be an actual garage door that is specifically manufactured for the shed.

Mr. Liechty asked what color the shed will be.

Mr. Wagner said the shed will be white.

Mr. Liechty asked if there will be windows.

Mr. Wagner stated there will be no windows.

Mr. Schoenecker motioned to approve the shed on condition the shed plan set is in accordance with the maximum allowable floor area of 150 square feet, Mr. Liechty seconded. Motion carried 5-0.

Item 8. Review and act on a request by Patrick and Laura Shanahan, 1080 Highland Drive, for a home addition and several alterations.

Patrick Shanahan was present before the Board.

Mr. Shanahan provided a summary of the project to the Board. He explained the rear of the home would have a new enclosure and there would be a garage addition as well. The existing siding would be changed to board and batten. Several windows on the front elevation of the home would also be modified to make them consistent with the other windows existing on the home.

Mr. Liechty asked what the side yard setback would be as a result of the new addition.

Mr. Shanahan indicated the side yard setback would be 18 feet.

Mr. Harrigan explained the minimum side yard setback with the Rs-1 zoning district is 20 feet. The proposed 18 foot setback would require a variance be approved from the Board of Appeals.

Mr. Shanahan explained the existing wellhead is preventing the proposed addition from complying with the 20 foot setback requirement.

Mr. Liechty opined that he would be uncomfortable making a motion on the project as the side yard setback is not compliant with the Village Code of Ordinances.

Mr. Shanahan requested for the Board to table his application at this time.

Mr. Liechty motioned and Mr. Schoenecker seconded to table the item. Motion carried 5-0.

Item 9. Review and act on a request by Susan Haise, 1015 San Jose Drive, for a window alteration proposal.

A representative from Rob Miller Homes was present before the Board.

It was explained that the window grids will be changed from 3 grids wide, to 2 grids wide.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve the plans as submitted.

7. Other business

None

8. Adjournment

Mr. Schoenecker motioned to adjourn and Mr. Koleski seconded to adjourn at 6:13PM

Respectfully Submitted,

Thomas Harrigan
Zoning and Planning Administrator/
Assistant Village Manager