

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
April 20, 2020 APPROVED MEETING MINUTES
Virtual Meeting Via Zoom

1. Call to Order.

The meeting was called to order at 9:37 a.m. Board members present were: John Alexander, Bonnie Klamik and Sarah Muench in person; Sally Cashin, Dave Hecker, Kim Irwin and Karen Sopik, via Zoom. Excused: Kristin Olson

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.

3. Hearing of the Public. Kathy Cavalco reported via Zoom.

a. FOEGL Board Meetings

- i. FOEGL board met via Zoom.
- ii. A check for \$18,550, the Lights of Love proceeds, was sent to the library.
- iii. The next FOEGL board meeting date and time is to be determined.
- iv. The nominating committee will submit a slate of officers for open board positions at the next FOEGL meeting.

b. Event Updates

- i. The Used Book Sale proceeds will be voted on at the next FOEGL meeting.
- ii. All other events and programs have been cancelled or postponed.

4. Minutes of the Previous Meeting.

The minutes of the March 16, 2020 meeting were reviewed. Upon motion made by Dave Hecker and seconded by John Alexander, the minutes were approved as written.

5. Future Meeting Dates.

May 18, 2020
June 22, 2020 (4th Monday)
July 20, 2020

Upon motion made by John Alexander and seconded by Karen Sopik, the dates were approved.

6. Treasurer's Report .

(a) Operating Budget Accounts Payable

April 2020

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$5,743.50 in April.

(b) Gift Fund Accounts Payable

(1) LGIP-4

April 2020

- On a motion by John Alexander and seconded by Sally Cashin, the board approved the expenditure of \$5,432.26 in April.

(c) Gift Fund Status of Accounts.

The following Gift Fund Account balances were announced:

March 2020

- | | |
|-------------|-------------|
| i. LGIP-4 | \$36,140.76 |
| ii. LGIP-10 | \$23,842.44 |

7. Director's Report

- a. Library programming, statistics and staff activities
- b. Youth Report
- c. Gifts

- i. On a motion by Dave Hecker and seconded by John Alexander, the board accepted \$18,550 from the Friends of the Elm Grove Library, proceeds from the 2019 Lights of Love campaign.

8. Old Business

2019 Annual Report

9. New Business

No new business.

10. Convene into closed session (10:23 a.m.)

Convene into closed session pursuant to WSS Section 19.85[1][c] to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding performance evaluation of library director. May reconvene into open session to take action on items discussed in closed session.

11. Reconvene into open session. (10:59 a.m.)

Upon motion made by Dave Hecker and seconded by John Alexander, in recognition of Sarah's outstanding performance the board voted to give Sarah Muench a 2% raise in salary, as determined by the Village of Elm Grove for 2020, to be retroactive to January 1, 2020.

Upon motion made by John Alexander and seconded by Karen Sopik, the meeting was adjourned at 11:01 a.m.

Respectfully submitted,

Karen Sopik
Secretary