

**VILLAGE OF ELM GROVE
BOARD OF TRUSTEES
May 26, 2020**

Present: President Palmer and Trustees Haas and Domaszek. Present via Zoom Trustees Irwin, Cornell, and Kressin. Excused Trustee Michalski.

Also Present: Village Manager David De Angelis, Village Clerk Mary S Stredni, Zoning Administrator Thomas Harrigan and Village Attorney Hector de la mora.

President Palmer brought the meeting to order at 7:34 p.m. Mary S Stredni took the roll.
President Palmer led the Pledge of Allegiance.

1. Public Hearing
There was no Public Hearing.
2. Public Comment
Mary Inden - 14745 Watertown Plank Road – reported that the Elm Grove Business Association has tentatively scheduled their Shred Day for August 29, 2020.
Opined that the July 4th activities could go on: Fun Run, bike decorating, and Revolutionary War Reenactors could run activities with social distancing. Junior Guild can run many of its activities also. Stated that the park is large enough to hold the fireworks: people could easily create space between themselves.
3. Agenda
Trustees Haas and Domaszek moved and seconded to approve the agenda. Motion carried.
4. Minutes
Trustees Irwin and Domaszek moved and seconded to approve the April 27, 2020 minutes. Motion carried.
Trustees Irwin and Domaszek moved and seconded to approve the May 14, 2020 special board minutes.
Motion carried.
5. Report of the Village President
Trustee Domaszek moved to appoint Kayte Parkin to Library Board, Kiel Thedford to Building Board, John Oliveri to Public Safety, and John McNamara to Public Works. Trustee Irwin seconded. Motion carried.
6. Fire Department – monthly report in binder
7. Police Department– monthly report in binder
8. No EMS Department report
9. No Report of the Village Clerk
10. Report of the Village Manager
 - A. Review and act on possible continuation of Emergency within the Village of Elm Grove by Reason of Health Concerns – namely COVID -19.
Consensus of Board of Trustees to let the Resolution lapse.
 - B. Resolution 052620B- Designating Events Qualifying as Special Events
Discussion regarding July 4th park activities. Trustees Domaszek and Kressin moved and seconded to support having Fun Run, Bike Decorating Contest, Revolutionary War Enactors (if available), and any activities by the Junior Guild under the condition there are no dramatic changes in the pandemic. Motion carried.

Fireworks discussion. Consensus that Village does not have the resources needed to have fireworks on July 4th this year, as it is expected crowds would be much larger than normal due to the fact that many municipalities have cancelled their fireworks. Trustees Kressin and Irwin moved and seconded to postpone fireworks and hold on Labor Day if that will be possible. Motion carried 5-1. Cornell voted nay.

Tunes on Tuesday and Movies in the Park, Great Elm Grove Campout. Consensus to hold these events along with Octoberfest with the condition that if things change (due to COVID-19) then the items will be revisited.

Trustees Kressin and Irwin moved and seconded to approve Resolution 052620B – Designating Events Qualifying as Special Events. Motion carried.

- C. Resolution 052620C Granting Permit to Wolverine Fireworks Company for Pyrotechnic Display July 4, 2020 was not approved.

Discussion of Park and Recreation item regarding summer programming, splash pad, and pool opening followed:

Attorney de la mora stated that if the Board was to make a distinction that would only allow Elm Grove residents to use the pool, would not be able to exclude a non-resident with a resident. For example, a resident grandparent would not be able to bring non-resident grandchildren to the pool.

Trustee Irwin stated that CDC guidelines could be used to design protocol for opening the pool. Proposed that the Recreation Committee with staff come up with guidelines and make recommendation to the Village Board of Trustees. Trustee Haas and President Palmer moved and seconded to postpone opening of pool pending new rules from the Recreation Committee. Motion carried. The Recreation Committee will meet next week and the Board of Trustees will have a special meeting June 4, 2020 at 8:00 a.m. to review any recommendation by the Recreation Committee.

Summer programming discussion. Trustees Kressin and Irwin moved and seconded to move forward with all summer activities if they can be conducted in a manner that allows for guidelines for social distancing. All programs will be moved out one week. Motion carried.

- D. Extension Agreement between the Village of Elm Grove and R&R Investments of Wisconsin LLC
Trustees Haas and Domaszek moved and seconded to approve the extension for six months. Motion carried.

11. No Report of the Village Attorney

12. Standing Committees

- A. Plan Commission
President Palmer reviewed the May 4, 2020 meeting. A special exception at 1390 Crescent Drive was approved.
- B. Library Board
Trustee Irwin reported that during the May 21, 2020 meeting Dave Hecker was approved as President of the Library Board.
- C. Public Works/Utilities
Trustees Kressin and Hass moved and seconded to approve the 2020 paving bid to Stark Paving at \$117,485.90. Motion carried.
- D. Public Safety
Trustee Cornell reported that there are several residents who would like the village staff to secure a cost analysis for a Highland Drive pathway from Juneau Blvd. to North Ave. since there is considerable interest among community members to fund raise for the project. Trustee Kressin noted that this has been looked at in the past, and for parts of a pathway on Highland Drive it would go 50 – 100 feet into the resident’s yards because of the topography. President Palmer requested that the items should go before Public Safety and Public Works and a special meeting should be hosted with residents for a discussion. The Board is not willing to spend dollars on an engineering analysis.

Trustee Cornell also reported that the committee requested that Village staff create a draft ordinance regarding chicken coops and bring back to the committee. Staff will put together an analysis of what other communities do in regard to chicken coops.

1. Chapter 275-3 Vehicles and Traffic Through Highways of the Village of Elm Grove Code of Ordinances.
Trustee Cornell and President Palmer moved and seconded to approve the amendment which would add stop signs on Juneau Blvd at Church Street both on the east and west side. Motion carried 5-1. Trustee Haas voting nay and opined there was not enough evidence to warrant the additional stop signs.
2. Chapter 275-4 B Vehicles and Traffic Parking, Stopping, and Standing of the Code of Ordinances
Trustees Cornell and President Palmer moved and seconded to approve the amendment. After discussion both amended the motion to include no parking on both the east and west side of Legion Drive between Elmhurst Pkwy. and Nicole Ave. Motion carried.

E. Legislative Committee

Trustee Domaszek reported that the Committee continues to work on amendments to B-3 Business District and the PDO ordinance.

F. Park and Recreation Committee

Discussion regarding admission charge to the splash pad after the pool closes – August 17 to August 31. The plan is to charge \$3 per resident, with children under age two free. There does not seem to be evidence to support no charge. Trustees Irwin and Cornell moved and seconded to approve charging admission. Motion carried.

G. Administrative and Personnel

President Palmer and Trustee Kressin moved and seconded to approve the Public Works Crew Chief/Safety Coordinator Position at an additional \$.50 per hour. Motion carried.

H. Finance and Licensing

1. Review and act on 2019 Audited Financial Statements

Trustees Haas and Domaszek moved and seconded to approve the 2019 Audited Financial Statements. Motion carried.

2. Review and act on Licenses

Trustees Haas and Domaszek moved and seconded to approve alcohol license renewals for:

Class A Beer	Jilly's Corporation dba Jilly's Car Wash and Market, Jon Zimmerman agent
Combination Class A	Sendik's Elm Grove, Theodore Balistreri agent
Combination Class A	Toto's Inc dba Otto's Wine and Spirits Elm Grove, Keith Luebke agent
Combination Class A	Fazio's Cioccolatini dba Fazio's Sweet Moments Sweet Life, Cynthia Karrels agent
Combination Class A	Walgreens Co of Elm Grove #02752, Aaron Overstreet agent
Combination Class B	Elm Grove Woman's Club, Lisa Armitage agent
Combination Class B	Gingerbread Farmhouse LLC dba Gingerbread Farmhouse, Dennis Bohrer agent
Combination Class B	Sunset Playhouse Inc, Paul Armstrong agent
Combination Class B	Western Racquet Club Inc, Timon Corwin agent
Combination Class B	EGD LLC dba Zister's, Daniel Zierath agent

Dance Hall Licenses for:

Elm Grove Woman's Club and EGD LLC dba Zister's

Operator License Renewals for:

Jilly's Corporation	Antonio Framnes
	Brian Perman

Sendik's	Diane Kosmider Nicole Dzunda
JIF Restaurant	Kasey McCuen
Sunset Playhouse	Kristen Kubisiak Lyndsey Sippel Christine White
Western Racquet Club	Joshua Hill Jesse Holen Melissa Januszko Andrew Keesler Courtney Koprowski Colin Linscott Jorge Valdez

Motion carried.

Trustees Haas and Domaszek moved and seconded to approve new Operator Licenses for: Chelsea Kern and Aubrey Wilson. Motion carried.

3. Resolution 052620 Board of Commissioners of Public Lands State Trust Fund Loan
Trustee Haas and President Palmer moved and seconded to approve the loan to finance the Public Works Excavator in the amount of \$190,000. By roll call vote the motion passed 6-0.
4. Resolution 052620D Amend Fee Schedule – Park and Recreation
Trustees Haas and Domaszek moved and seconded to approve Resolution. Motion carried.
5. Review and act on vouchers
Trustees Haas and Irwin moved and seconded to approve the vouchers in the total amount of \$2,206,413.51. Motion carried.

13. No Other business

14. Convene into closed session

At 10:14 p.m. by roll call vote the Board moved into closed session pursuant to Wis. Stat. §19.85(1)(c) to consider employment and compensation data over which the governmental body has jurisdiction and exercises responsibility, more specifically the Village Manager performance review.

15. Reconvene into open session

At 10:22 p.m. the Board reconvened into open session. Trustees Kressin and Domaszek moved and seconded to approve a 4% increase in compensation for Village Manager David De Angelis. Motion carried.

16. Adjourn

President Palmer and Trustee Domaszek moved and seconded to adjourn at 10:23 p.m. Motion carried.

Respectfully submitted,

Mary S Stredni, Village Clerk