

*approved*  
*10/24/23*

**Village of Elm Grove**  
**Finance and Licensing**  
**September 26, 2023**

Present: John Schindler, Tom Shepherd, Rusty Zosel, Ben Haas and Glenn Schrubbe. Jim Koleski was absent

Also Present: Staff members-Monica Hughes, Tom Harrigan, Katherine Gehl

Tom Shepherd and Ben Haas has moved and seconded to nominate John Schindler as the chair of the meeting due to Jim Koleski's absence. Motion carried

John Schindler called the meeting to order at 6:30 pm

**Review and act on meeting minutes**

- August 22, 2023 minutes- Ben Haas and Glenn Schrubbe moved and seconded to approve minutes. Motion carried 5-0.
- August 24, 2023 capital budget workshop- Staff was made aware of a number of grammatical errors. Ben Haas and Rusty Zosel moved and seconded to approve the minutes with the grammatical error corrections. Motion carried 5-0.

**Project Updates and Financial Review**

Staff provided the monthly financial reports adding some additional information as requested. An update of the current projects was provided. Staff updated the committee on the recent discussion with MMSD on the PPII project and the potential funding for the current project costs.. The project was approved with funding of \$430,000 but the lowest recent bid received was for construction costs of \$498,900 plus engineering and management costs bring the total project to an estimate of \$620,000. This is for replacing/repairing approximately 17 private sewer laterals in the Lone Tree/Woodside area. Ruekert & Mielke has offered a number of suggestions to obtain additional funding for the project including future year's allocation of funds. Over the past month staff and public works committee has had lengthy discussion with MMSD program administrators and the have provided assurance that they believe there are means available to fully fund the project. Though not 100% guaranteed at this time- MMSD is committed to the project and wants to see its completion. The Village Board will be acting on the construction bid received at their meeting tonight.

The committee was updated on the recent bid the Village received for the basketball court. The project was added to the capital budget this year as a 2024 project at a cost of \$36,000. This cost was obtained from a quote received from Merit Asphalt for reconstruction of the current court, painting of the court lines with white paint and an estimated costs of new hoops and backboards. At the request of the recreation committee staff obtained another quote from a sports vendor for asphalt and concrete replacement. The asphalt cost was \$60,000 and the concrete was \$83,000. It was noted these costs are currently not supported in the capital budget. Staff is working to obtain additional quotes

The monthly financials were reviewed with the committee.

*Draft*

**Review and act on vouchers**

The following voucher list with detail was submitted.

**Village of Elm Grove  
Voucher List**

9/26/2023

BATCH NAME	AMOUNT
8.2023 ACH	154,575.20
Aug AP 3	366,250.36
GG Sept23 AP	887,872.99
2023 Sept Library AP	18,327.06
Sept 23 Lib CC	\$ 1,154.44
Sept 2023 CC	\$ 16,228.58
TOTAL	\$ 1,444,408.63

**Total CC** \$ 17,383.02

Tom Shepherd and Glenn Schrubbe moved and seconded to recommend approval. Motion carried 5-0.

**Other Business**

No other business. Monica Hughes reminded committee members of the upcoming budget meetings scheduled in October

**Adjournment**

Ben Haas and Rusty Zosel moved and seconded to adjourn at 6:55 pm. Motion carried 5-0.

Respectfully,  
Monica Hughes