

**Village of Elm Grove Board of Trustee Meeting Minutes**

Board of Trustee Call to Order:

The meeting was called to order at 7:37PM.

Roll Call:

PRESIDENT PALMER

TRUSTEE CORNELL

TRUSTEE DOMASZEK - absent

TRUSTEE HAAS

TRUSTEE KRESSIN

TRUSTEE MICHALSKI

TRUSTEE SAYAS

DAVID DEANGELIS, VILLAGE MANAGER

HECTOR DE LA MORA, VILLAGE ATTORNEY

TOM HARRIGAN, ZONING ADMINISTRATOR

MICHELLE LUEDTKE, VILLAGE CLERK/DEPUTY TREASURER

The Pledge of Allegiance was recited.

- 1.) Public Hearing - Conditional Use Permit for Find Your Balance Massage & Wellness LLC.

**HEARING NO ONE PRESENT WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED.**

- 2.) Public Hearing - 2022 Operating and Capital Budget.

Mary Inden – 14745 Watertown Plank Road – has the outline from the website. Is concerned about the funding for the pool house renovation not being delineated.

Stacy Barry Coffey - 12805 Dunwoody Drive – urge trustees to use the dedicated path funds to be used in 2022 to add pathway along Gebhardt.

**HEARING NO ONE ELSE PRESENT WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED.**

- 3.) Public comments – please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

**Phil Reimer - 955 Brinsmere Drive** – supports pathways. It is in line with all of the village’s goals. We need to come up with better funding for these pathways. Important for safety and community cohesion.

**John Schindler - 835 Grandview Drive** – seconds Mr. Reimer’s comments about the pathways. Here to talk about Mandel. Didn’t speak last Thursday because he was still going over the material. School Sister’s has positive appropriate pieces in their request for TIF funding. There are other items that are not appropriate for the TIF. Tell Mandel if they want it to redesign it to fit in the community that they can afford to build without village funds.

**Mary Inden – 14745 Watertown Plank Road** – had holiday open house for the business association. Calendar to come out soon. She would like the postage for the calendar to be put back in the budget.

**HEARING NO ONE ELSE PRESENT OR ON ZOOM WHO WISHED TO SPEAK – THE PUBLIC**

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COMMENT PERIOD WAS CLOSED.

4.) Approval of Agenda

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE KRESSIN, TO APPROVE THE AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

5.) Approval of Minutes

- a. 2021-10-25 Village Board of Trustee DRAFT Minutes.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE CORNELL, TO APPROVE THE MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. 2021-11-08 Committee of the Whole DRAFT Minutes.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS, TO APPROVE THE MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- c. 2021-11-10 Committee of the Whole DRAFT Minutes.

**MOTION BY TRUSTEE CORNELL, SECOND BY TRUSTEE SAYAS, TO APPROVE THE MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

6.) Report of the Village President - Neil H. Palmer

- a. No report.

7.) Report of Fire Chief - David Kastenholtz

- a. October Fire Department Report.

8.) Report of Police Chief - James Gage

- a. October Police Department Reports.

9.) Report of EMS Director - Dr. Jon Robinson

- a. No report.

10.) Report of Village Clerk - Michelle Luedtke

- a. Review and possible action on an Ordinance to reaffirm our polling location as the Village Hall.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO APPROVE THE ORDINANCE TO REAFFIRM OUR POLLING LOCATION AS THE VILLAGE HALL.**

**ALL IN FAVOR. MOTION CARRIED.**

- b. Review and action on the December 27th Board of Trustees Meeting Date.

**ITEM WILL BE POLLED. TENTATIVELY DECEMBER 20<sup>th</sup>. CHECK OUR ONLINE CALENDAR FOR THE FINAL DATE.**

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- c. Holiday Wish List Drive for Elmbrook Humane Society - Deck the Paws.
- 11.) Report of Village Manager - David DeAngelis
- a. Public Hearing in January for Act 105. Then to the County Board.
- 12.) Report of Village Attorney – Hector De La Mora
- a. Attorney De La Mora had no report at this time.
- 13.) Report of Standing Committees - Please review the minutes on our website for more details.
- 1. Plan Commission - Trustee Michalski
    - i. Review and act on a request for a Plan of Operation and Conditional Use Permit for Find Your Balance Massage & Wellness LLC pursuant to §335-85 and §335-23C(41) for an unspecified use which is found to be similar in character to those principal uses found within the B-2 Office Business District.
- MOTION BY TRUSTEE MICHALSKI, SECOND BY PRESIDENT PALMER, TO APPROVE A PLAN OF OPERATION AND CONDITIONAL USE PERMIT FOR FIND YOUR BALANCE MASSAGE & WELLNESS LLC PURSUANT TO §335-85 AND §335-23C(41) FOR AN UNSPECIFIED USE WHICH IS FOUND TO BE SIMILAR IN CHARACTER TO THOSE PRINCIPAL USES FOUND WITHIN THE B-2 OFFICE BUSINESS DISTRICT.**
- ALL IN FAVOR. MOTION CARRIED.**
- 2. Library Board - Trustee Sayas
    - i. Manager DeAngelis updated the board on the Waukesha County 5-year plan. The mini book sale raised over \$1100. The library received proposals for the optimization of the facility. December 5<sup>th</sup> lights of love tree lighting. For additional information, please see the minutes on the website.
  - 3. Public Works - Trustee Kressin
    - i. Had a joint meeting with the ad hoc pathway. The spreadsheet with ratings will be revised and pathways prioritized to coincide with the roads. They will have another joint public works pathway committee in January. Also talked about intersection realignment. For additional information, please see the minutes on the website.
  - 4. Public Safety - Trustee Sayas
    - i. No meeting, no report.
  - 5. Legislative - Trustee Domaszek
    - i. No meeting, no report.
  - 6. Park and Recreation – Trustee Cornell
    - i. No meeting, no report.
  - 7. Administrative and Personnel - Trustee Michalski
    - i. No meeting, no report.
  - 8. Finance and Licensing - Trustee Haas
    - i. Review and act on Resolution 112221A Adoption of 2022 Budget, 2021 Tax Levy, and 2022 User Fees.

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**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE RESOLUTION 112221A ADOPTION OF 2022 BUDGET, 2021 TAX LEVY, AND 2022 USER FEES.**

Trustee Sayas asked about the Johns Disposal total fee. President Palmer indicated solid waste fees are going up significantly.

Trustee Cornell asked about the pool house budget. Trustee Haas indicated it is in the capital budget. The roof will be discussed separately after proposals.

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Review and possible action on Public Works request to issue purchase order in 2021 for 2022 capital purchase of brush truck.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO APPROVE THE PUBLIC WORKS REQUEST TO ISSUE PURCHASE ORDER IN 2021 FOR 2022 CAPITAL PURCHASE OF BRUSH TRUCK.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- iii. Review and Act on Vouchers.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO APPROVE THE VOUCHER LISTS AS SUBMITTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Trustee Haas announced that he will not be running for re-election next spring. Trustee Haas thanked everyone for the opportunity to serve.

14.) Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.; more specifically the Police Union Contract and represented and non-represented employee pay.

15.) Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session ; more specifically the agreement between the Village of Elm Grove and the City of Wauwatosa for municipal water.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE CORNELL, TO CONVENE INTO CLOSED SESSION.**

**ROLL CALL VOTE: YAY – PALMER, CORNELL, HAAS, KRESSIN, MICHALSKI, SAYAS.**

**MOTION CARRIED. CLOSED SESSION BEGAN AT 8:12PM.**

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16.) May convene into open session to take action on any closed session items.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO CONVENE INTO OPEN SESSION.**

**ALL IN FAVOR. OPEN SESSION RESUMED AT 8:55PM.**

Motion(s) on item(s) discussed in Closed Session:

**i. MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS, TO APPROVE THE 2-YEAR POLICE UNION CONTRACT. ALL IN FAVOR. MOTION CARRIED.**

**ii. MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE CORNELL, TO APPROVE THE REPRESENTED AND NON-REPRESENTED EMPLOYEE PAY WITH THE EXCEPTION OF THE VILLAGE MANAGER AND THE LIBRARY DIRECTOR. ALL IN FAVOR. MOTION CARRIED.**

**iii. MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE SAYAS, TO APPROVE HAZARD PAY BASED ON MANAGER DEANGELIS' PROPOSED SCHEDULE. ALL IN FAVOR. MOTION CARRIED.**

Trustee Kressin left the meeting at 8:52PM.

17.) Other Business – none.

18.) Adjournment

There was no further business.

**MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE CORNELL, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MEETING ADJOURNED AT 8:58PM.**

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: 12/20/2021