

Fire Department Village Board Report Narrative

Month: September 2013

Activities for the Month: The 21 activities for the month included meetings, equipment and station maintenance, public relations, fire prevention events, records management, work details and trainings.

Training:

- Water rescue operations for the day and nighttime members
- MPO Driver training
- CPR certification training for the day and nighttime members
- Probationary member training with the thermal imaging camera
- Development of the Standard Operating Guideline for the new hydrants on Elm Grove Rd.
- Preplanning and updating of the Mutual Aid Box Alarm Cards

Projects and other events:

- Presentations to the Golden Kiwanis and St. Mary's Senior groups on fire prevention and department operations by Ac. Lt. Tom Michalski and MPO Jen Morris
- Presentation on fire prevention and department operations to the Squires Grove Condo Association by Assist. Chief David Kastenzholz
- Fire Prevention visit to the Lutheran Day Care by MPO Allen Oehlke
- Fire Prevention display creation by MPO Jen Morris in the Library hall display case
- Completion of the annual fire hose testing

Calls for Service: There were 4 calls for service comprised of: 2 false alarms; 1 unknown cause, 1 due to being pulled by accident, 1 vehicle accident and 1 odor of natural gas.

Year to date the calls for service were, 2 behind with 14 false alarms behind last year.

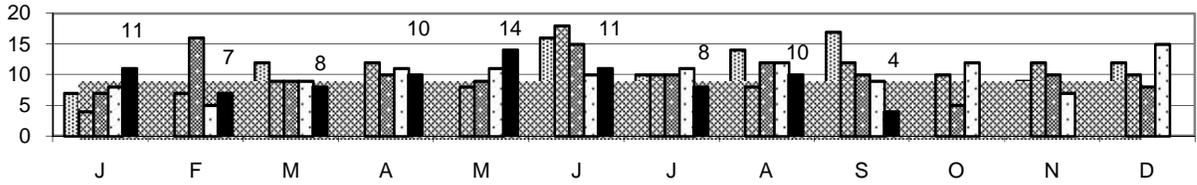
Respectfully Submitted,

William L. Selzer
Fire Chief, Elm Grove Volunteer Fire Department



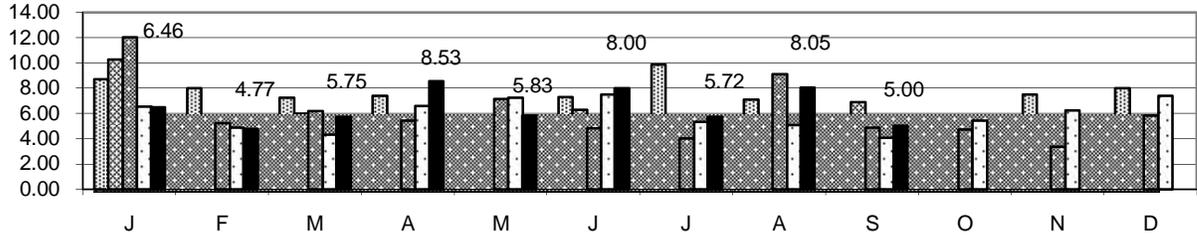
2013 Fire Calls

83 YTD



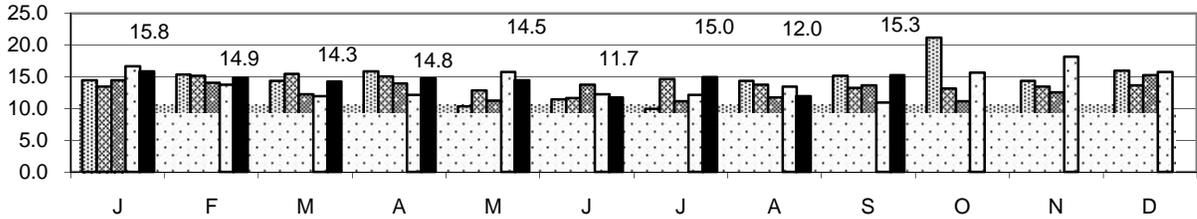
Average Response Time (Minutes)

5 Local / 0 Mutual Aid / 6.7 YTD AVG



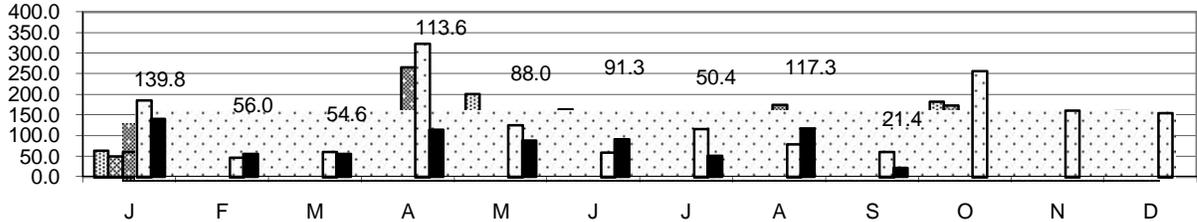
Average Turnout

14.0 AVG



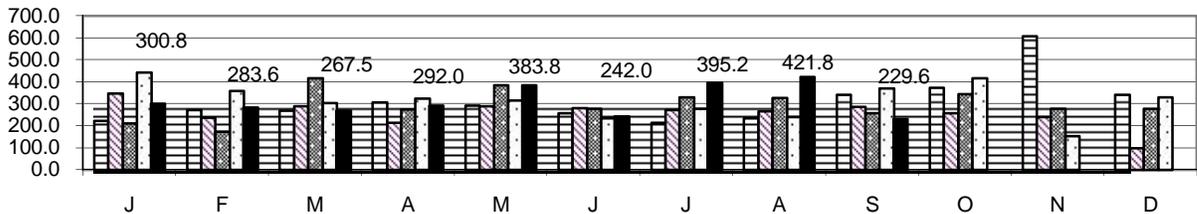
Fire Call Man Hours

732 YTD



Activity Man Hours

2816 YTD



| Chief's Monthly Board Report | | | | | | | Month: | Sep-13 |
|------------------------------|---------------------------|---------------------------|---|-----------------------|-----------------------------|--|-------------------------|------------------------|
| Act. No. | Activity Date | Day of Week | Activity Time | Activity Hours | Type of Activity | Description of Activity | Members Attended | Man Hours |
| 1 | 9/1/2013 | Sunday | 8:45 | 4.5 | Recordkeeping | Database | 1 | 4.50 |
| 2 | 9/2/2013 | Monday | 14:30 | 2.5 | Recordkeeping | Database | 1 | 2.50 |
| 3 | 9/3/2013 | Tuesday | 6:30 | 0.5 | Work Detail | Drill Preparation | 3 | 1.50 |
| 4 | 9/3/2013 | Tuesday | 18:55 | 0.4 | Meeting | Department Monthly Meeting | 26 | 10.92 |
| 5 | 9/3/2013 | Tuesday | 19:45 | 1.0 | Training | Water Rescue | 20 | 20.00 |
| 6 | 9/10/2013 | Tuesday | 18:00 | 2.8 | Training | CPR | 16 | 45.28 |
| 7 | 9/10/2013 | Tuesday | 19:00 | 2.0 | Work Detail | Hose Test SOG | 1 | 2.00 |
| 8 | 9/10/2013 | Tuesday | 19:15 | 0.8 | Training | Driver Training | 2 | 1.50 |
| 9 | 9/10/2013 | Tuesday | 19:00 | 2.5 | Work Detail | Equipment Maintenance | 2 | 5.00 |
| 10 | 9/15/2013 | Sunday | 10:15 | 1.0 | Work Detail | Preplanning & Box Card Review | 2 | 2.00 |
| 11 | 9/16/2013 | Monday | 7:00 | 0.7 | Public Relations | Fire Prevention - Squires Grove | 1 | 0.67 |
| 12 | 9/17/2013 | Tuesday | 7:30 | 2.5 | Training | CPR | 9 | 22.50 |
| 13 | 9/17/2013 | Tuesday | 19:00 | 2.0 | Training | Water Supply - New Hydrants | 20 | 40.00 |
| 14 | 9/23/2013 | Monday | 8:45 | 2.3 | Fire Prevention | Elm Grove Lutheran Day Care | 1 | 2.25 |
| 15 | 9/24/2013 | Tuesday | 18:00 | 4.0 | Fire Prevention | Library Display | 1 | 4.00 |
| 16 | 9/24/2013 | Tuesday | 19:00 | 1.5 | Meeting | Officer Meeting | 7 | 10.50 |
| 17 | 9/24/2013 | Tuesday | 19:00 | 3.0 | Training | PTS - Thermal Imaging Camera | 4 | 12.00 |
| 18 | 9/24/2013 | Tuesday | 19:00 | 2.5 | Work Detail | Equipment Maintenance | 12 | 30.00 |
| 19 | 9/27/2013 | Friday | 8:30 | 2.5 | Public Relations | Golden Kiwanis | 2 | 5.00 |
| 20 | 9/27/2013 | Friday | 11:00 | 2.5 | Work Detail | Cleveland Hose Load | 2 | 5.00 |
| 21 | 9/29/2013 | Sunday | 13:00 | 2.5 | Recordkeeping | Database | 1 | 2.50 |
| Department Activity Summary | | | | | | | | 229.62 |
| Monthly Activities | Year to Date Activities | Mon. Act. Hours | Av. Hours per Activity | | Year to Date Activity Hours | Monthly Attendance | Year to Date Attendance | Year to Date Man Hours |
| 21 | 182 | 43.9 | 2.09 | | 375.8 | 134 | 1063 | 2816.13 |
| Call No. | Date of Call | Day of Week | Time of Call | Hours Out | Type of Alarm | Alarm Description and Incident Address | Members Responded | Man Hours |
| 1 | 9/3/2013 | Tuesday | 12:34 | 0.63 | Gas Odor | 12900 Bluemound Rd. | 10 | 6.30 |
| 2 | 9/13/2013 | Friday | 18:23 | 0.50 | Vehicle Accident | 12400 Bluemound Rd. | 16 | 8.00 |
| 3 | 9/14/2013 | Saturday | 18:51 | 0.12 | False Alarm | 14275 Hillside Rd. | 21 | 2.52 |
| 4 | 9/17/2013 | Tuesday | 11:38 | 0.33 | False Alarm | 14900 Watertown Plank Rd. | 14 | 4.62 |
| Department Call Summary | | | | | | | | |
| Alarms for the Month | Year to Date Alarms | Last Y. T. D. Alarms | Alarm Difference | Hours Out | Average Hours per Call | Average Minutes per Call | Responded | Man Hours |
| 4 | 83 | 85 | -2 -2% | 0.5 | 0.11 | 6.8 | 61 | 21.44 |
| No. | Types of Alarm this Month | Year to Date False Alarms | Last Y. T. D. False Alarms | Act. + Alarm Mn. Hrs. | | Current Membership Roster | Year to Date Responded | Year to Date Man Hours |
| 2 | False Alarm | 14 | 28 | 3498.32 | | 46 | 1161 | 732.32 |
| 1 | Vehicle Accident | | False Alarms | Monthly Average | | Monthly Average | YTD Av. | YTD Av. |
| 1 | Natural Gas Odor | | False Alarms | Response Difference | | Mn. Hrs. | Respond. per Alarm | Mn. Hrs. per Alarm |
| | | | | -14 -50% | 15.25 | 5.36 | 13.99 | 8.82 |
| 4 | Total Alarms this Month | | | | | | | |
| Alarm Times of Occurrence | | | | | | | | |
| 2 | Daytime Alarms | 29 | Daytime Alarms - 7:00am-3:30pm | | | 34.9% | | |
| 1 | Week Night Alarms | 36 | Week Night Alarms - 3:30pm - 7:00am | | | 43.4% | | |
| 1 | Week End Alarms | 18 | Week End Alarms - Sat. 7:00am-Mon. 7:00am | | | 21.7% | | |
| 4 | Total Alarms this Month | 83 | Total YTD Alarms | | | 100% | | |