

VILLAGE OF ELM GROVE
BOARD OF TRUSTEES
December 17, 2018

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES
AND ARE SUBJECT TO CHANGE UPON APPROVAL
OF THE BOARD OF TRUSTEES**

Present: President Palmer, Trustees Haas, Kujawa, Cornell, Kressin, Domaszek, and Michalski.

Also Present: Village Manager David De Angelis, Village Clerk Mary S Stredni, Zoning/Planning Administrator Thomas Harrigan, and Attorney Chris Koehnke.

President Palmer brought the meeting to order at 7:30 p.m. Mary S Stredni took the roll.

President Palmer led the Pledge of Allegiance.

1. Public Hearing

Conditional Use Permit for Phlow LLC.

As there were no comments, President Palmer closed the public hearing.

2. Public Comment

Trustees Kujawa and Kressin moved and seconded to move Public Safety item of request to cul du sac Underwood Parkway to after public comment regarding the cul du sac. Motion carried.

Trustees Kujawa and Domaszek moved and seconded to move Plan Commission item of Conditional Use Permit after the action on cul du sac. Motion carried.

Carolynn Gellings and Mary Beth Pettit, from Waukesha County, gave presentation on North Avenue reconstruction project. The project will improve traffic operations, safety for motorists, bicyclists, and pedestrians. Construction will begin in 2020. A hard copy of the project is in the Elm Grove Library or it can be accessed at <https://northavenueconstruction.org>. There will be a public hearing on January 9, 2018 beginning at 4:30 p.m. at Brookfield Central High School.

Public Comments

Julie Sonney-Kamanski – 2280 Mount Kisco Drive – Stated that she met with several people from Waukesha County regarding her property. Originally, the County was to purchase her property. Stated that if the County lets her keep her property, she will need to rebuild her garage and driveway. Asked the Board of Trustees to get a right-of-way map for her.

Britt Mason – 2115 Underwood Parkway – Opined that the North Avenue project will impact the Village with flooding because of the problematic design element. Ms. Pettit stated that the stormwater report should be ready by about February for review by the Public Works Committee. The partial plans have already been reviewed.

Patrick Matola – 2055 Underwood Parkway – Stated concern regarding the movement of water once the project is complete.

President Palmer noted that the project will not increase the flow of water from Brookfield into Elm Grove. Village engineers, staff, and the Public Works Committee will all review the reports once they are complete.

Public Safety – Trustee Cornell

Trustee Cornell stated that the Public Safety Committee recommendation is to not cul du sac Underwood Parkway as the Committee did not see any safety issues.

Public Comments

Britt Mason – Stated his concern with the traffic count study on Underwood Parkway. Opined that one week was not enough and the traffic count should be done again. Opined that a cul du sac will help with the overflow of the pond and alleviate some of the noise.

Joe Schlidt - 14270 Applewood Court – Stated concern that a cul du sac would create a risk if there was flooding.

As there were no more comments, President Palmer closed the public comment.

Discussion regarding the Public Safety Committee recommendation to not cul du sac Underwood Parkway. De Angelis stated that the Public Works Committee had set criteria for approving a cul du sac and that Committee found no issue for this street. This item has been through all of the review processes so at this time it is up to the Village Board of Trustees.

Trustee Kujawa moved to accept the recommendation from the Public Safety Committee to not cu du sac Underwood Parkway. Trustee Domaszek seconded. Motion carried.

Plan Commission – Conditional Use Permit

President Palmer and Trustee Michalski moved and seconded to approve the Conditional Use Permit for Phlow, LLC – 13000 Bluemound Road. Motion carried.

3. Agenda
Approved earlier in meeting.
4. Minutes
Trustees Kujawa and Kressin moved and seconded to approve the November 26, 2018 minutes. Motion carried.
Trustees Michalski and Domaszek moved and seconded to approve the November 28, 2018 minutes. Motion carried.
5. No Report of the Village President
6. Fire Department – monthly report in binder
7. Police Department– monthly report in binder
8. No EMS report
9. No Report of the Village Clerk
10. Report of the Village Manager
 - A. Rezoning, Residential Planned Development Overlay, and Comprehensive Plan amendment requests
De Angelis reviewed the requests from Horizon Development for 13040 Bluemound Road to rezone from B-3 Mid Rise business to RM-2 Senior multi family, the Residential Planned Development Overlay and request for amendment to Comprehensive Plan.
Trustee Haas stated that the plans showed inadequate parking; an additional 24 parking spaces are needed; the Plan Commission will need to pay attention to all parking needs. He also stated concern regarding the flow of traffic for Emerald Woods Condominiums and the impact of the height of the proposed building.
Trustees Kujawa and Haas moved and seconded to refer item to the Plan Commission. Motion carried.
 - B. Limited Term Conservation Easement – EGV 1102989006

Trustee Haas noted the following changes: Page 2 - #2.Effective Dates – add the valid until date.
Page 3 – letter d includes language ‘Subparagraphs 5.1b and 5.1c’. There is no 5.1. The reference should be corrected.

Page 6 – d (iv) take out ‘school district’ and add ‘municipality’.

Trustee Haas moved to approve the easement with the above changes. Trustee Cornell seconded.
Motion carried.

C. Resolution 121718 Board of Commissioners of Public Lands State Trust Fund Loan
Trustee Haas moved to approve the Resolution to Borrow \$1M for a new HVAC system. Village Manager David De Angelis read the resolution. By roll call vote motion passed 7-0.

D. Mared Mechanical Contractors HVAC bid
Trustees Haas and Domaszek moved and seconded to approve the bid in the amount of \$963,000.
Motion carried.

11. Report of the Village Attorney – No report

12. Standing Committees

A. Plan Commission

Trustee Michalski stated that the Plan Commission approved demolition permits for 1250 Fairhaven Blvd. and 1655 Shady Lane.

B. Library Board

Trustee Kujawa noted that Lights of Love has raised \$17,000 to date.

C. Public Works/Utilities - No report

D. Public Safety

Amendment to Chapter 275-3 Traffic and Parking

Trustees Cornell and Haas moved and seconded to approve the amendment to Chapter 275-3 Traffic and Parking of the Village Code of Ordinances which makes permanent no parking on north side of Bobby Lane between Hollyhock Lane and Tosca Court and the West side of Hollyhock Lane from Underwood River Parkway north 300 feet. Motion carried.

E. Legislative Committee - No report

F. Park and Recreation Committee - No report

G. Administrative and Personnel

Salary adjustment for Village Judge

Trustee Michalski moved to approve increase in salary for Judge from \$13,000 a year to \$15,000 a year. Trustee Haas seconded. Motion carried.

H. Finance and Licensing

1. Trustees Haas and Kressin moved and seconded to approve operator licenses for Lauren Busalacchi, Monica Escribanao, Briana Horozewski, Jacalyn Szopinski, Samantha Mattek, and Scottie Senda. Motion carried.

2. Trustees Haas and Kressin moved and seconded to approve vouchers in the total amount of \$318,245.34. Motion carried.

13. No other business

14. Closed session

At 9:08 p.m. by roll call vote the Board convened into closed session as permitted under Wisconsin §19.85 (1)(c) to consider employment and compensation data over which the governmental body has jurisdiction and exercises responsibility, more specifically wages and benefits for non-represented employees.

15. Reconvene into open session

The Board reconvened into open session at 9:16 p.m. Trustees Michalski and Kressin moved and seconded to approve the wages and benefits as provided, for non-represented employees. Motion carried.

16. Adjourn

Trustees Kujawa and Domaszek moved and seconded to adjourn at 9:17 p.m. Motion carried.

Respectfully submitted,

Mary S Stredni
Village Clerk