

**VILLAGE OF ELM GROVE
BUSINESS SIGN PERMIT APPLICATION**

Applicant Name/Business: _____

Applicants Business Address: _____

Applicants Phone #: _____ Applicants Email: _____

Sign Company: _____

Project Manager Name: _____

Project Manager Phone #: _____ Project Manager Email: _____

Description of the location of the sign on premises:

Type of Sign Material: _____

Method of Illumination: _____

Height: _____ Width: _____ Over Sq. Ft: _____

Height Above Ground to Top of Sign: _____ Ground Clearance: _____

Overall Extension from Building (If attached): _____

Please attach 14 copies of sign renderings, Sign Permit Application, and Building Permit Application

If applicant is not the property owner, the property owner must sign this application authorizing the applicant to erect the sign.

Property Owner Name/Business: _____

Property Owner Address: _____

Property Owner Signature: _____ Date: _____

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The following is due upon submission of application materials. Please make checks payable to Village of Elm Grove.

Building Board Submission Fee

\$50.00*

*Additional Permit Fees will be due for the issuance of a permit by the Building Inspector.

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Notice: Permit Fees double for work started without a permit